



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SESHADRIPURAM FIRST GRADE COLLEGE</b>
◆ Name of the Head of the institution	<b>Dr. S.N. VENKATESH</b>
◆ Designation	<b>PRINCIPAL</b>
◆ Does the institution function from its own campus?	<b>Yes</b>
◆ Phone no./Alternate phone no.	<b>08022955369</b>
◆ Mobile no	<b>8971612864</b>
◆ Registered e-mail	<b>info@sfgc.ac.in</b>
◆ Alternate e-mail	<b>sfgciqac@sfgc.ac.in</b>
◆ Address	<b>C.A. No. 26, Yelahanka New Town</b>
◆ City/Town	<b>BENGALURU</b>
◆ State/UT	<b>KARNATAKA</b>
◆ Pin Code	<b>560064</b>
<b>2.Institutional status</b>	
◆ Affiliated /Constituent	<b>Affiliated</b>
◆ Type of Institution	<b>Co-education</b>
◆ Location	<b>Urban</b>
◆ Financial Status	<b>Self-financing</b>

**Annual Quality Assurance Report of SESHADRIPURAM FIRST GRADE COLLEGE**

◆ Name of the Affiliating University	<b>Bengaluru City University</b>																		
◆ Name of the IQAC Coordinator	<b>Dr. Ashok M L</b>																		
◆ Phone No.	<b>08022955369</b>																		
◆ Alternate phone No.	<b>08022955369</b>																		
◆ Mobile	<b>9844039924</b>																		
◆ IQAC e-mail address	<b>sfgciqac@sfgc.ac.in</b>																		
◆ Alternate Email address	<b>info@sfgc.ac.in</b>																		
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="#"><u>Weblink of 2019-20 AQAR</u></a>																		
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>																		
◆ if yes, whether it is uploaded in the Institutional website Web link:	<a href="#"><u>Weblink of Academic Calender</u></a>																		
<b>5.Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td><b>Cycle 1</b></td> <td><b>B</b></td> <td><b>2.75</b></td> <td><b>2011</b></td> <td><b>27/03/2011</b></td> <td><b>26/03/2016</b></td> </tr> <tr> <td><b>Cycle 2</b></td> <td><b>A</b></td> <td><b>3.02</b></td> <td><b>2017</b></td> <td><b>02/05/2017</b></td> <td><b>01/05/2022</b></td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	<b>Cycle 1</b>	<b>B</b>	<b>2.75</b>	<b>2011</b>	<b>27/03/2011</b>	<b>26/03/2016</b>	<b>Cycle 2</b>	<b>A</b>	<b>3.02</b>	<b>2017</b>	<b>02/05/2017</b>	<b>01/05/2022</b>	
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<b>6.Date of Establishment of IQAC</b>	<b>21/01/2010</b>																		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			
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<b>NA</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>															
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>																		
◆ Upload latest notification of formation of IQAC																			

<b>9.No. of IQAC meetings held during the year</b>	<b>07</b>
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	<b>Yes</b>
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
♦ If yes, mention the amount	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
* Virtual Seminars and Conferences	
* Fulfilment of some observations made by the Cycle II Peer Team	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To introduce B.Com - Business Data Analytics Course	Successfully introduced the Course from the Academic Year 2021-22after getting the required permission from the Affiliated University
To introduce BBA - Aviation Course	Course Approval Work in Process
To introduce Air Force Wing of NCC in the Institution	Under Process, Waiting for Approval
To get ISO Certification for the Institution	Successfully done with the process of ISO Certification and got the Institution Certified
To apply for Mysore University Research Centre at our Institution	The Institution is now a approved Research Centre of Mysore University University

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>◆ Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>Governing Council</b>	<b>13/12/2021</b>
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2019-20</b>	<b>31/01/2020</b>

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	07
File Description Data Template	Documents No File Uploaded
<b>2.Student</b>	
2.1 Number of students during the year	2896
File Description Institutional Data in Prescribed Format	Documents No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	532
File Description Data Template	Documents No File Uploaded
2.3 Number of outgoing/ final year students during the year	929
File Description Data Template	Documents No File Uploaded
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	70
File Description Data Template	Documents No File Uploaded
3.2 Number of sanctioned posts during the year	70
File Description Data Template	Documents No File Uploaded
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	50
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2,02,99,027
4.3 Total number of computers on campus for academic purposes	223

## Part B

### CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is discussed by all members of faculty. Their recommendations and suggestions are forwarded to the university. Faculty members who work as members of Boards of studies suggest changes and improvements in Curriculum. Feedback and suggestions are collected from students, alumni, parents and employers. Suggestions received from them are communicated to the respective Boards of Studies of the University. Faculty members discuss the curriculum given by the University and the outcome of such deliberations are conveyed to the university. The Curriculum of other universities are referred, discussed and analyzed. Based on the outcome of the discussions, suggestions are forwarded to the University. The Institution supports and facilitates the participation of teachers in the workshops on curriculum aspects and implementation. The college encourages and facilitates the teachers' participation in, seminars, workshops, symposium, faculty development programme and conference on new curriculum implementation and will organize such events whenever major changes takes place in the syllabus / curriculum prescribed by the University. The College has an ICT enabled library where teachers can update their knowledge in their disciplines. Heads of Departments examine the teaching work of junior/fresh faculty and offer suggestions to them and encourage them to develop teaching aids and materials. Guest lectures are arranged on respective subjects and resource persons are invited to conduct the guest lecture for the benefit of the students. Online question banks are made available on the college website for the benefit of the students. Online videos on various topics are uploaded on the college website. Departments prepare and present PPTs on their respective subjects. For slow-learners and students from different streams remedial classes, bridge courses and extra coaching are provided free of cost. In remedial classes and bridge course, the gap between the entry behavior and expected learning outcomes of students are fixed. Online question banks and videos on various topics are available on the college website. Experts on various subjects are invited; and there are tie - ups with industries and research organizations in this regard for regular updating and dissemination of knowledge. Industrial visits are arranged for the students to get exposure to the practical aspects of what they learn in classroom teaching. College organizes Chart and Model making and exhibition for the skill enhancement and holistic development of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.2** - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calender as prescribed by the Bengaluru City University is followed. Exams are conducted as per the University Calendar. Norms Planning and organization of teaching, learning and evaluation begins ahead of the academic semester.

Academic Calendar: As regards the commencement of classes, number of hours assigned for each subject, internal tests, project reports, announcement of results, vacations, examinations etc. is scheduled according to the calendar of the affiliating university. Based on the university's academic calendars, all the departments prepare annual calendars at the beginning of each academic semester. Orientation for the newly admitted students, ethnic day, annual day, guest lectures, industry visits, seminars, conferences, workshops, alumni and parents meetings and sports activities find a place in the annual calendar of the college.

Teaching plan: Meetings of faculty members are convened and subjects are allotted to teaching staff, who in turn prepares the lesson plans, teaching modules, case studies, assignments and tests, which are discussed in departmental meetings. As the teaching sessions commence, teachers maintain work diaries in which the work done in each session/class is entered. Work diaries are attested by the respective head of the department and Principal every month.

Evaluation blueprint: During the orientation program, students are given a clear understanding of the scheme of evaluation, division of marks based on attendance, tests, assignments and skill development records and other activities organized in the classes. Records of all these are maintained by the respective faculty/Class teachers. Prior to the end of semester examinations, preparatory examinations are conducted. University examination results are analyzed by the respective departments. Mentors maintain records of all university marks scored by a student from entry to exit.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**7 seven**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



for year: (As per Data Template)

27 (twenty Seven)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a> <a href="https://ssr.sfgc.ac.in/2016-17/Criterion-1/1.2.2/VA-2016-17--Advanced-excel-1-BCA.pdf">https://ssr.sfgc.ac.in/2016-17/Criterion-1/1.2.2/VA-2016-17--Advanced-excel-1-BCA.pdf</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2478 (two thousand four hundred and seventy eight)

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a> <a href="https://ssr.sfgc.ac.in/2016-17/Criterion-1/1.2.2/VA-2016-17--Tally-Ace.pdf">https://ssr.sfgc.ac.in/2016-17/Criterion-1/1.2.2/VA-2016-17--Tally-Ace.pdf</a>

### 1.3 - Curriculum Enrichment

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

It leads to a strong value-based, holistic, multi-dimensional and overall development of students. Various events and programmes are conducted during the year to enhance the potentiality and ability to think rationally and sensibly. Gender based and related issues are discoursed through diverse programmes, which are more relevant, apt and most required things which should happen in the course of academic teaching. Events on Gender sensitization, women's rights and children rights and gender equality are conducted through Women Empowerment Cell, Grievance Redressal Cell and Life Skills Forum. Institution has taken initiation to protect the safety and security of female students, staff and faculty. The total college campus is secured with CCTV surveillance and security round the clock.

Programmes are conducted on Environment and Sustainability, Protection of Natural Resources, Conservation of water, air, healthcare and clean environment. There is an extensive ongoing tree plantation program. One paper on Environment Science is taught for

the students of all the programs. Knowledge on Professional Ethichs is imparted to the students in the Training and Skill Development Programme. It helps the students to develop those traits and adjust to the corporate world easily in the future. Programs are conducted under the Banner of Ambedkar Study Centre and Gandhian Study Centre to inculcate among the students regarding the Human Rights and Values. Indian Constitution is taught to the students of all the streams to create the awareness about their Rights and Duties as Civilians of the Country. It helps in moulding them as good and law abiding citizens of the country in future.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30 (Thirty)

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2376 (Two Thousand Three Hundred and Seventy Six)

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**1037 (One Thousand and Thirty Seven)**

**2.1.1.1 - Number of students admitted during the year**

**1037 (One Thousand and Thirty Seven)**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

806 - (Eight Hundred and Six)

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution thoroughly examines the learning levels of the students in two ways at the time of the commencement of the programme. The slow and advanced learners of various disciplines and streams are identified on the basis of PUC examination result (10+2) at the timer of entry of pupils (admission).

To bridge the gap between the slow learners and the advanced learners. The teachers design the various and effective Bridge Courses, Remedial Classes, Peer teaching, Academic and Personal Counselling and Training, Special Coaching and Professional Coaching classes for the respective classes of UG and PG with the extended support of adepts, resource persons and scholars of different colleges and different streams.

- The institution organizes Orientation programmes for freshers. Introductory classes were held for students of different programmes and courses which also imbibe positivity, confidence building and strong sense of support to safeguard the future progress of the students.

- Bridge Courses are conducted at the departmental level by The Departments of Commerce and Computer Science and Language Department

at the beginning of the academic year. Which is specially benefited for the slow and advance learners who come from rural, semi-rural, outskirts and interior places.

- Remedial Classes are conducted to the slow learners to bridge the gap between the entry and exit point of pupils with an aim to improve the academic performance.
- Academic and personal counselling is given to the slow learners by the tutor, mentor and the counselling cell.
- In the class room discussion and teaching the teachers are adopted Bilingual explanation and gifted teaching aids (audio and video) are imparted to improve the quality of learning and competence of educational performance (results and over all enrichment) after the class schedule.
- Sharing the précised and compact notes/course materials for the advanced learners to gain a rapid and drastic change in the performance of gifted children.
- Special peer and one and one teaching for gifted children of every class to strategies the skimming and scanning methods to reap the fruit of knowledge.
- Professional coaching classes - Foundation Course in CA and Foundation Course in Company Secretary (ACS) are conducted
- Programmes are conducted to enhance the Skills, strength, innate talent, hidden specialization to gain Communicative English, Aptitude, sustainable personality and Placement.
- Research Scholars are encouraged to conduct and participate various Seminars/ Conferences/ Workshops/Inter-Collegiate Competitions organized by other colleges. Seminars to the Final year UG and PG Students.
- Enhance the competence of students through Problem Solving, Decision Making capabilities and co-curricular activities and cultural sensibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

Number of Students	Number of Teachers
2896	74

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the process of enhancement of teaching-learning experience there are the ways to handle it in a very effective elasticity. Teaching-learning methods are required to adopt the different methodology and pedagogy. The Teaching - learning programmes are effective through teaching aids and strategies.

### Student Centric methods-

It stimulates pupils to think and act originally and egoless learning through variant class room discussion. The basics of language Listening, Speaking, Reading and Writing will be facilitated on the basis of continuous performance and evaluation to develop language competence the ideas of pupils are entertains and welcomed in a respectful manner make them comprehend through Brain storming method and other relative methods is used. Use of inductive- deductive method to gift the experimental, experiential and scientific learning to pupils. The participation in class room seminars, home assignments, power point presentations, model preparation, student union, youth festivals, NCC/NSS, Sports activities and other competitions enhance the experiential learning and knowledge of pupils.

### Experiential Learning-

The institution facilitates the learning environment to result the

abundant practical experiential content of teaching and learning through experimentation, demonstration, visual aids, periodical industrial visits, organizing exhibitions, presenting papers.

Participative Learning experience:

Through curriculum and co-curriculum programmes such are laboratory Practical classes, Presentation of Survey Reports by students, Industrial visits/ Training, Study Tours, Field tours, Department magazine (Department of English), Film Study, counselling for students. Interdisciplinary job training from various eminent companies and managements to focus on over all competence of pupils. Leadership training by making advanced learners as peer teacher to discuss on the challenges and limitations of pupils while facing the society.

Group Learning Method:

Group Learning allows both advance and the slow learners to develop problem solving, decision making, intro personal, interpersonal, presentational and communication skills to acknowledge the quality of their education. Maintain a small chunk of student's group encourage them for Group Discussion, Management Games, Group Projects or Assignments.

Lecture method:

This is a very traditional and conventional in nature, majority of the teachers use this method to design the teaching pedagogy of their own perception not entertaining any feedback from students as a result of autocracy.

Interactive method:

The teaching fraternities will make a classroom a space for interactive discourse by motivating and guiding student to participate in curriculum and co-curriculum activates such are group discussion, one act play, cultural fest, role-play, subject quiz etc.

ICT Enabled Teaching:

- ♦ ICT enabled teaching includes Language Lab, Smart Class rooms, E-learning resources.
- ♦ Virtual class room links
- ♦ The institution adopts modern pedagogy and trends in teaching-

learning process.

- ♦ The institution is well prepared and equipped to support the faculty members and students in the process of transferring knowledge.
- ♦ Audio, video and P.P.T. Links and other particulars are sent to pupils with reference to curriculum.
- ♦ The Department of English is conducted quiz, poster making, essay writing, translation, cultural fest.
- ♦ Career oriented courses, job oriented courses are organized by Department of Commerce.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enable the effective teaching-learning process being the teaching fraternities of institution should inculcate certain ICT (information and Communications Technology) to resolve the complexity and rigidity of education system. ICT tools complement the traditional teaching-learning methods, by using great extent of innovations and newly ideas to enriching the learning experience. It engulfs special lectures, field study, case-studies, project-based-methods, experimental methods, flipped class room sessions Student Centric Methods Experiential Learning etc.

ICT enabled Teaching-Learning Process is supported with Regular Practical Sessions, INFLIBNET, OPAC, Journal sections and digital sections. Access to Digital Library, LCD projectors for seminars and workshops, productive use of educational videos, and accessibility of non-print material for students of different disciplines. Plans are executed effectively and in the process of quality improvement of infrastructure. Green fiberglass boards, LCD and OHP, CCTV, WIFI, IPOMO, Public Address System etc. he auditorium can seat 1000 individuals. Both are equipped with the latest audio and video technology. The UG and PG libraries have Computer Science Department was relocated to a newly developed facility with improved laboratories were relocated to the redesigned space on the fourth floor. A new Audio - Visual Room has been developed for M. Com department. Hostel rooms were renovated and wi-fi enabled. Smart class rooms were developed for the auditorium on the fourth floor



has been equipped with the best audio -visual facilities.

*ICT enabled tools in the process of effective teaching-learning process.*

1. Google meet online application is used take classes, is used to manage learning material, quizzes, lab submissions and evaluations, assignments, etc.
2. Online cultural events were conducted such are rangoli, debate, dance and acting bits etc.
3. The PPT's are presented to deliver the curriculum effectively
4. Created the healthy and interactive virtual classrooms in online through. The are designing online learning environments.
5. Links and other references are sent to students to have video lectures and further guidance.
6. Online interactive and peer discussion are conducted to take continuous feedback of the students.
7. The institution adopts modern pedagogy and trends in teaching-learning process.
8. The institution is well prepared and equipped to support the faculty members and students in the process of transferring knowledge.
9. Audio, video and P.P.T. Links and other particulars are sent to pupils with reference to curriculum.
10. Career oriented courses, job oriented courses are organized by Department of Commerce.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**

**2.3.3.1 - Number of mentors**

**74 (Seventy Four)**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**74 (Seventy Four)**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**14 (Fourteen)**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

**74 (Seventy Four)**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is well aware and maintains the systematic, transparent and robust evaluation process in order to secure the frequency and variety. To ensure transparency in internal assessment, the process and procedure of internal assessment mechanism is effectively communicated with the students when they take admission and through orientation programme. The Principal calls for the meetings of the faculty members and guide them to ensure effective implementation of conducting the internal assessment and evaluation process. The mechanism of Continuous evaluation of internal assessment is held through unit tests, assignments, class attendance, Mid-term examination performance and Preparatory examination performance. Assignments and internal tests are given by the faculty members of respective classes and streams. The performance of students is revealed to them in the class room and any clarification and doubts will be resolved. If any challenges are faced by students in their academic and non-academic performance, department meetings are called and discussed about the issues and steps taken to resolve it.

### Mechanism of internal assessment

- ♦ Internal Examination Committee is established to take care of the mechanism of internal assessment process.
- ♦ Question Papers are designed by respective department faculty members
- ♦ Conducting the examination and very systematic and legitimate way, not allowing for any injustice.
- ♦ Answer sheets are shown to all the students and also discussed with the students.
- ♦ Results are displayed and shared along with students to maintain transparency based on their Teachers Assessment, Practical Records, Test and Internals Performance.
- ♦ Interaction with students regarding their internal assessment

and further improvement.

- ♦ All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.

Wider range of enhancement of interest of the student towards learning and attending the classes have been also upward. Students' participation in various curriculum, co-curricular and extra-curricular activities for their overall personality development which is very essential to orient themselves to face the interviews and future endeavours. In this way mechanism of internal assessment is transparent and robust in the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the mechanism to deal with internal examination especially related to grievances, the institution is maintaining absolute transparency according to the criteria are instructed and regulated by university.

At very early stage when students enter into the institution at the beginning of the semester, faculty members enlighten the students about the various components and structures in process of the Mechanism to deal with internal examination. The internal assessment test schedules are prepared in line with the university calendar and communicated to the students well in advance.

Answer scripts are distributed to students for verification and confirm the transparency, uploaded periodically on the university web portal along with their attendance. Whole academic year, the performance of students in both theory and practical papers is assessed to give the experimental, experiential and scientific learning to students. To ensure the quality of the projects and other internships, institution is providing the online orientation programmes and skill based seminars.

Redressal of grievances at institute level:

Departmental Level:

- ♦ The mechanism of Continuous evaluation of Internal assessment is held through group discussion, unit tests, assignments, attendance, Mid-term examination, Seminars, PPT Presentation.
- ♦ Conducting the examination and very systematic and legitimate way.

College Level:

- ♦ Necessary guidance for conducting the online/theory examinations is given by Principal to avoid the cause of distress and if necessary forwarded to the university by examination committee. If any medical emergency, ill health, righteous cause, student is not able to appear for examination, institution will allow the student to appear in the examination again as per norms, provided that he/she submits application with proper evident and supporting documents.
- ♦ Students, who scored less marks can have the option to re-appear for their improvement in the respective course and the answer scripts should be revalued and verified by concerned faculty immediately.
- ♦ The grievances of the students with reference to examination result and mechanism of evaluation assessment are resolved clearly, genuinely and transparently by required committee as per the procedure.

University level:

- ♦ Students who are facing the queries related to results, corrections in mark sheets, other certificates issued by university, allowed to go for revaluation and recounting by paying necessary processing fee.
- ♦ Institution facilitates the students, if necessary can go for revaluation by applying for the photocopy of answer scripts with reference to evaluation and process of evaluation grievances.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution frames the academic programmes and courses based on the objectives of stated as Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). The significance and limitations of curriculum and programmes which institution is offering will be discussed by the faculty members and communicated to University. The members of board of studies play a significant role in constructing the articulation and revision of curriculum framework and offering valuable suggestions in the courses and programmes.

As mentioned on the curriculum and programme framework are widely promoted and publicized through various means alike:

- ♦ College Website-

It is obvious that it is the source of communication to reach out the targeted people and inform about the programmes and courses.

- ♦ Curriculum framework-

It is scrutinized in different layers and finalized by the university based on the recommendations of college stakeholders.

- ♦ Class rooms-

Very beginning of the academic year, every faculty will give the gist on the programmes and courses and its significance in the realm of educating the students.

- ♦ Department Notice Boards
- ♦ Laboratories
- ♦ Student Induction Programs
- ♦ Meetings/ Interactions with academic officials

- ♦ Meetings/ Interactions of departments
- ♦ Students-Parent meet
- ♦ Faculty meetings
- ♦ Alumni meetings
- ♦ Professional Body meetings
- ♦ Library
- ♦ Social media
- ♦ Counselling

The Head of Institution, Principal and HODs of all the streams create an overview on Program Outcomes (POs), Program specific outcomes (PSOs) and Course outcomes (COs). The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

Program specific outcomes (PSOs): These are the results derived and defined by the specific adhered skill and gifted academic qualities required and accomplished in students at micro level and by the end of the program as an effort of overall teaching-learning process. The programme facilitators, they prepare the PSOs, usually two in number with close surveillance of consulting course coordinators. This will be forwarded by BOS (includes Heads of respective Department and subject experts) to each and every department after the endorsement by the Principal.

Program Outcomes (POs): these are the actual objectives and aims should be achieved by students according their opted program and course in the respective institution. This facilitates the professional competence of students and teachers (who is the responsive end to make students achieve such competence). PO is attained by students at the time they complete the program. It also evolves with many areas of inter-related and linked knowledge, skills and personality can encourage the students to uplift their academic, personal and professional enhancement.

Course outcomes (COs) are the results where the students' vital disciplinary knowledge, abilities, potency and seeking of in depth of knowledge are possessed through learning, that is expected upon completion of a course. The COs are crystal clearly notified, communicated and prepared by the course co-ordinator and facilitators in consultation with concerned faculty members teaching the same course. The concise Final curriculum of the program will be verified by the facilitator and co-ordinator of concerned program. As a result it is discussed and forwarded to concerned BOS and

department according to course-wise and approved.

The POs, PSOs and Cos of the programme are published on the college website to maintain the transparent and open to access for public interest.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course under various programme has its own specific and defined framework of Program Outcomes (PO's), Program Specific Outcomes (PSO's) and Course outcomes (COs) based on the concerned corresponding evaluation criteria. The course outcomes are the objectives and aims should be achieved by students according their opted program and course in the respective institution according provided qualitative matrices. The performance of the students in the examination during the semester in each course is used to compute the level of attainment of the PO's and PSO's through the mapping of questions to CO's and CO's to POs and PSO's. Mapping for all the courses in the program is prepared by the program co-ordinator in consultation with faculty members.

#### CO Attainment

It includes Mid-Term Examinations, Semester Examination and Internal tests. Each assigned work in semester end and assignment has to be dealt with in corresponding CO. The effective attainment of CO is based on the minimal and above parameters set by concerned University.

Mid Examinations are conducted once a semester, two unit tests and assignments are given to achieve the criteria of CO as top priority and evaluation process. All the exams, including Semester End Examination are descriptive in nature which will be counted in the assessment of CO's attainment.

#### Assessment of practical part of COs



The course outcomes of a practical course should satisfy at least any one or more of the defined program outcomes. These describe what students are able to demonstrate in terms of knowledge, skills, and values upon completion of the said course. Percentage of students who score more than 80% marks in each measured criterion is taken for calculating CO attainment.

#### Attainment of Program Outcomes and Program Specific Outcomes

Here the Semester Exam, Internals and the course end survey defines the actual attainment of PO and PSO based on the expected and predetermined targets are set based on the overall results through tabulate comparison. If the target criterion level is not reached, then faculty should encourage the students and take the requisite steps to sustain the CO, PO and PSO attainments.

#### CO, PO and PSO Attainment Procedure

Our Institution offers various Under Graduate, Post Graduate and Research programs and under the program of B.Com, BCA, BBA, , BSc, M.Com, MBA and Global MBA

After curriculum is fixed by University, simultaneously CO, PO and PSO will be designed.

Based on the PO's, PSO's and CO's attainment, concerned faculty members will establish a bridge among students to achieve determined goal and progress based on the attainment of the outcomes and necessary feedback from students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**722 (Seven Hundred and Twenty Two)**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sfgc.ac.in/downloads/sss-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**67500 (Sixty Seven Thousand Five Hundred Only)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**2 (Two)**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2 (Two)

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

There is a huge scope for transfer of knowledge in the ecosystem of the Institution:

#### Human Resource Development:

Institution gives lot of support for the development of Students and Faculty members. Faculty members are encouraged to engage in research work and are given encouragement to participate in FDP's, Conferences, Seminars organized by other institutions. Faculty members are encouraged to write research papers and publish it in the reputed Journals.

#### Incubation Centre:

It supports the students of the Institution in their holistic development along with their academic enrichment of knowledge. It initiates the students to get practical knowledge and learning.

**Training and Placement Cell:**

Soft skills and aptitude skills are imparted to students which will enhance their employment opportunities. Students will be trained about the necessary skills to attend the Corporate Interviews.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**11 (Eleven)**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**11 (eleven)**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28 (Twenty Eight)

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16 (Sixteen)

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution provides for the holistic development in students and welfare of neighborhood community through NSS, NCC and Civil Defence.

#### NATIONAL SERVICE SCHEME (NSS)

Covid-19 Testing Drive for Students and Staff, Corona Warrior Award Presentation, District Level Youth Festival, Life Skills Training Program, AIDS Awareness Program, One Day Work Shop on Home Remedies and Energy conversation, National Voters Day, State Level Republic Day Parade Selection Camp, Campus Cleaning and Tree Plantation

Drive, State Level Sarvodaya Dinacharane, National Youth Day at Bhavatharini Ashram, National Youth Day, Blood Donation Camp, Guest Lecture on Role of NSS Volunteers in Environmental Protection. One day Inter-collegiate Seminar on Prevention of life diseases among the College students, FIT Bengaluru for FIT India Cycle Rally, ETI Training, State Level Women's Day Celebrations and so on have been conducted under the Banner of NSS.

**NATIONAL CADET CORPS (NCC)**

'YOGA DAY' in online through MyGovt and MyAyush was celebrated on 1st of June.

74th INDEPENDENCE DAY was celebrated in our college premises. 'Fit India Youth Club' was launched; RDC selection at unit level, Best Cadet Competition was conducted by 7 Kar Bn at National College. REPUBLIC DAY celebration was organized in our college premises on 26th January and the chief guest for the program was Mr. K.N. Praveen, KAS. Our 60 NCC cadets had actively participated, On 26/01/2021, Sgt. Deepa. P has been awarded with Deputy Director General Commendation Card award. BLOOD DONATION DAY and Army Day were celebrated.

Civil Defence is an effort to protect the citizens of a state from military attacks and natural disasters. It uses the principles of emergency operations: preventions, migrations, preparation, quick response or emergency evacuation and recovery. Civil Defence is a government initiative designed to deal with immediate emergency conditions, protect the public and restore vital services and facilities, destroyed or damaged by disaster. Keeping this in consideration our college installed the Civil Defence Wing in 2014.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

22 - Twenty Two

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

74 - Seventy Four

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">3.4.3-2020-21NSS-39.-Bengaluru-District-Level-Various-Compet.pdf (sfgc.ac.in)</a>
	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2300 (Two Thousand Three Hundred)

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10 (Ten)

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

25 (Twenty Five)

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>



#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Over the years, College has developed and enhanced state-of-the-art infrastructure amenities and resources in order to cater to every requirement of students and to fulfill their aspirations. A staff engineer has been appointed to plan and execute maintenance work. Infrastructure in the institution is advantageous to the targeted learning outcomes. The campus is picturesque, conveniently located on the highway, extensive - spread over three acres and stands out in the cityscape with its lush vegetation. A list of salient components of the college infrastructure is appended.

? UG classrooms

? PG classrooms

? Computer Lab

? Business Lab

? Electronics Lab

? Life Science Lab

The distinctive features of the institutional infrastructural facilities are:

? Green Fiberglass boards in every classroom rostrums and platforms

? LCD and OHP in PG classrooms

? Inspiring quotations are exhibited in every classroom

? Latest computing systems

? Wi-Fi enabled campus

? CCTV

? Public Address System

? Renovated Electronics and Computer Science Laboratories

For curricular and academic activities, the institution has 40 Classrooms (UG) and 07 Classrooms (PG). Classrooms are furnished to

facilitate interaction and discussion; there are green fiberglass boards, white marker boards and podiums. The PG classrooms have LCD and OHP facilities. Classrooms are well-ventilated, lighted and fitted with ceiling fans, inspiring quotations have been put up in classrooms. There are three computer labs with 110 computers each. The Business lab has 40 computers, 20 computers in the UG library and 16 computers in the PG library. The college campus and premises are Wi-Fi enabled: round the clock with high speed internet. The air-conditioned Sabhangana (Seminar Hall) has a seating capacity for 300 individuals; The Auditorium (top floor) can accommodate 1000 people. Both are equipped with state-of-the-art audio and video technology. The well-equipped UG and PG libraries have seating capacity of 120 and 30 respectively, reading room and reference sections, internet, INFLIBNET, OPAC, reprography, journal section, newspaper section, competitive exam section, digital library and books kits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sfgc.ac.in/facilities">https://www.sfgc.ac.in/facilities</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is ample scope for students' extracurricular engagements: There are two physical education directors - One male and another female. Well-groomed courts and grounds are available; besides, the playground of HMT factory is used for the annual athletic meet.

Quiz competitions, debates and discussions are conducted by the respective departments and under the auspices of the Cultural forum. Interested and selected students are sponsored to participate in such competitions conducted by other colleges. Additional academic support is provided through remedial and bridge classes, coaching for professional courses, such as CA, ICWA/CMA, ICS, Tally and Soft skills. Students with extraordinary achievements are financially supported- A reward of 10,000/- for scoring marks 90% and above, and complete fee waiver for those scoring above 95% at +2 level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sfgc.ac.in/sports">https://www.sfgc.ac.in/sports</a> ; <a href="https://www.sfgc.ac.in/facilities">https://www.sfgc.ac.in/facilities</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28 - Twenty Eight

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1tfJKgWmyto5a41cFimm8eTOAD5PbQ39E/view?usp=sharing">https://drive.google.com/file/d/1tfJKgWmyto5a41cFimm8eTOAD5PbQ39E/view?usp=sharing</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.39

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has well-equipped UG and PG libraries have seating capacity of 120 and 30 respectively, reading room and reference sections, internet section, OPAC, reprography, journal section, newspaper section, competitive exam section .Our College Library is automated using the EasyLib Software version 4.2.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**284266 (Two Lakh Eighty Four Thousand Sixty Six)**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

759 (Seven Hundred and Fifty Nine)

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure- Technology Upgradation (overall) includes

Total Computers - 202

BCA Computer Lab1 has 41 systems, BCA Computer Lab2 has 42 systems and BCA Computer Lab3 has 32 systems with internet connection

Business lab has 41 systems with internet connections

PG Department has 30 systems with net connection

Office and admin has 14 systems

Library has 02 systems with net connection

Available Bandwidth (MBPS/ GBPS)

Bandwidth available of internet connection in the Institution  
(Leased line)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

225 (Two Hundred and Twenty Five)

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A.? 100 MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

98.24

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

This institution's commitment to excellence is reflected not only in its academic, curricular, co-curricular, extracurricular and placement accomplishments. Its success story is due to a large extent, to its infrastructure and physical resources. There are life science, physical science, and computer science laboratories, a well-equipped Business lab; the PG dept has its own labs. There are smart classrooms, besides the normal classrooms; UG and PG libraries are

spacious and well furnished; the sports complex and gymnasium are state-of-the-art. The computer labs and administration offices function with the latest in IT hardware and software. The Boardroom, Sabhangana, and Auditorium are well furnished and equipped. All the facilities are put to optimum use. The classrooms are used not only for the regular classes; on Sundays and holidays, they are engaged by the Government, Police, banks, and other employers as venue for their examinations. The sister institutions and other educational and service/philanthropic organizations situated in the neighborhood use the auditorium and Sabhangana for their programmes. This way the institution serves the community and earns goodwill. The campus facilities are maintained at their functional best: thanks to the substantial sums earmarked for their maintenance. The Resident Engineer ensures that every infrastructure facility/installation is always in working condition and at its functional best.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**605 (Six Hundred and Five)**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**74 (Seventy Four)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**All of the above**

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**- 2920 - Two Thousand Nine Hundred and Twenty**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. Any 4 of the above**



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**117 - One Hundred and Seventeen**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**178 - One Hundred and Seventy Eight**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**17 - Seventy**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**12 - Twelfth**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A Systematic and disciplined election to choose the students representatives is conducted In each class, thereby the elected student representative in turn elect the student president, secretary and Treasurer

Student representatives are included in the following academic and administrative bodies Internal Quality Assurance Cell, Cultural Committee, Commerce and Management forum, Language Forum, NSS, NCC, YRC, Physical Science Forum, Life Science Forum, Library Committee, Life Skills Committee, Physical Education Committee, Center for Global Excellence, Center for Women Empowerment, Wellness Center, Counseling & Grievance redressal cell, Entrepreneurship Development Cell, Anti Ragging Committee, Eco watch, SIFE / ENACTUS, Film club, Gandhi Study Center, Civil Defence, Training and Placement, Ambedkar Study Center, Vivekananda Study Center, Parent - Teacher relation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

1780 - One Thousand Seven Hundred and Eighty

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a large and widespread alumni population. The institution is in constant interaction with alumni through various means: · UG and PG websites carry news about developments and important events in the institution. · Alumni of the institution have distinguished themselves in every walk of life - academia, arts, literature, public service and various professions - at home and abroad. They are in constant contact with the institution, visit and share their experiences in their work places, career opportunities available and employers' expectations. · The institution extends invitations to alumni who have excelled in their career to address the present students. · Alumni day is celebrated every year when the institution-alumni ties are renewed and strengthened.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)      A. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Biometric Attendance mandatory for Teaching and Non-teaching staff members. IPOMO Attendance is taken to track the students presence in the classroom hourly wise and Students Progress will be monitored through the reports generated by the IPOMO platform. For the smooth and seamless functioning of the college, devolution of powers and authorization of authority are essential. Administrative distribution of responsibility smoothens the working of the college. This college has a tradition of participative management. A committee has been assigned the responsibility to organize the teaching time table. Heads of Departments are delegated the powers to distribute teaching work among faculty members in the respective departments. There are various committees - Cultural, Students Council, Discipline, Grievance Redressal, Sports, Library, Life Skill, Women Empowerment, Anti-Ragging etc authorized to plan and execute programmes. The Staff Secretary is authorized to convene meetings when required. Though the college working hours are fixed by the Management, Principal is authorized to alter/adjust the time table in exigencies. The administrative office superintendent is authorized to post/assign attenders to various departments and sections in consultation with Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Strategy Type Details Curriculum Development :

The curriculum will be discussed by all members of faculty. The recommendations and suggestions are forwarded to the university. Faculty members who work as members of Board of Studies suggest changes and improvements in Curriculum. Feedback and suggestions are collected from students, faculty members, alumni's, parents and employers. Suggestions received from them are communicated to the respective Board of studies through the University. They function as

peer groups and influence the articulation and revision of syllabus. The college supports and facilitates the participation of the faculty members in workshops and faculty development programs organized for discussion of new syllabus introduced by the university. Inputs will be taken from the members who attended the workshop or FDP's on revision of syllabus to discuss about the effective implementation of the new curriculum.

**Examination and Evaluation :**

Regular internals and pre-final examinations are conducted by the college as per the university examination pattern. Information regarding the evaluation process is communicated to the students through the IPOMO and college website. Internal Assessment marks are awarded based on two internals, assignments, attendance and skill development records. In the CBCS system, co-curricular (CC) and extra-curricular (EC) activities have gained weightage. Hence students are encouraged to participate in seminars and make poster presentations on current topics, to make working models, charts and projects related to their courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Teaching and Learning**

The Institution maintains quality and best practices in teaching and learning activities. The IQAC identifies the areas where improvement is needed and guides the departments in that direction. It is done by encouraging the faculty members to participate in the workshop / seminar / conference and FDP's. Departments are provided with computers, printers and internet connectivity to facilitate ICT enabled teaching. The college library has vast resources for reading, reference and competitive testing. Well - equipped science laboratories, computer labs, electronic labs, LCD projectors, seminar halls and auditorium are available for supporting teaching and learning activities.

**Research and Development**

The institution makes continued efforts to develop and enhance the research culture and research aptitude in order to inculcate the research habit among the teaching fraternity and students. This paves the way to a conducive research culture in the campus. The campus houses research foundation to promote and encourage faculty members and students to take up sponsored minor and major research projects. Poster presentations by the students are as a part of the international conference organized by the institution every year. Incubation centre is established in the institution to promote research culture. Project Orientation Programme is organized for final year BBA students every year to guide the students on project work and preparation of project report.

#### Human Resource Management

Human Resource Management functions at different levels. The SET has experience of administering educational institutions over nine decades. The governing council of this college constantly monitors the progress of the institution. Principal has regular meetings with Heads of the departments, faculty members and administration staff to get the feedback on the functioning of the institution. The IQAC initiates, observes and documents the action plans for quality enhancement and implementation. At the Principals' meetings, SET appraises the performance of every college. Interactive meetings are conducted with all stakeholders. Mentors monitor and document the student's progress from the time of admission till they pass out from the institution. Management is alert about the changing academic and administrative patterns of the educational institutions worldwide.

#### Admission of Students

The institution has a transparent and well co-ordinated admission process. The college prospectus and handouts, will be provided for the reference of the prospective students and parents along with the application form during the admission time. The fee structure is determined by the Management. The Admission committee is available during office hours to guide and counsel the applicants to select the course of their interest. The college being affiliated to Bengaluru City University admissions to all courses are effected in accordance with the BCU rules, regulations and guidelines. Admission to M.Com course is done under the University quota and Management quota. For the Management quota, students are selected through an entrance test

#### Library, ICT and Physical Infrastructure / Instrumentation

Infrastructure and other amenities are state-of-the art. A staff engineer plans and executes quality improvement of infrastructure. Green fiberglass boards, LCD and OHP, CCTV, WIFI, IPOMO, Public Address System etc are some of the facilities. These amenities are maintained in good working condition. Sabhangana is air conditioned. A Multipurpose auditorium with seating capacity of 1000 persons is located in the 4th floor of the campus. Both are equipped with the latest audio and visual aids. The UG and PG libraries have INFLIBNET, OPAC, reprography, journal sections and digital sections. Hostel rooms were renovated.

#### Industry Interaction / Collaboration

The institution has constant interaction with various industries as it is situated near the industrial area. Students of commerce and management have projects as part of their curriculum. They work on the selected projects at nearby located industries. They are free to select the projects of their choice and students engage in constant interface with industry. Placement and training departments are in constant interaction with industrial houses for job specific training and campus recruitment. Add-on certificate and Professional courses are conducted with the support of industries and professional bodies. Industrialists and entrepreneurs are invited to motivate and interact with students. Industrial visits and tours help the students to get exposure to the industrial process and visual learning takes place simultaneously. Incubation centre of the college is functioning with industry collaboration

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

SESHADRIPURAM EDUCATIONAL TRUST ( SET ) which manages this college brings a tradition of excellence and a heritage of quality to bear on its functioning. The President is the titular head of SET, while the General Secretary takes care of its ongoing affairs. SET is committed to a vision of education for the 21st century and has embraced a mission to fulfil it through dedicated, supportive,



decentralised and participative governance, strategic planning, harmonious, democratic administration, collective responsibility and leadership. The Management engages in healthy dialogue aimed at the holistic development of the students.

The GOVERNING COUNCIL of the college, a body of the top brass of executives, meets periodically to take stock of developments in the college, holds the faculty accountable for results.

PRINCIPAL, an eminent academic and administrator, translates the Management's vision into reality.

HEADS of Department : Collectively as a task force, and individually responsible for their respective departments, the Heads of Depts coordinate their colleagues' work, streamlining curriculum delivery, and ensuring programme and course outcomes.

CELLS, FORUMS AND COMMITTEES: For every facet of student formation, there is a cell/forum. Staff meetings are convened regularly to take stock of progress. The IQAC is the think tank of the institution ensuring that academic quality is achieved and sustained. The RESEARCH CELL gives fillip to original research initiatives. GRIEVANCE REDRESSAL CELL is keen to allay grouses \_ if at all. There is a cell to conduct exams smoothly. The COUNSELLING CELL guides students. It is par for the course for ANTI\_SEXUAL HARRASSMENT CELL to ensure a safe and secure campus ambience.

Thanks to the effective and efficient functioning of the institutional bodies, the Management 's policies, administrative setup, appointment and service rules and procedures are at their optimal levels of efficiency, conducive to the evolution of an institution poised to face the challenges of the 21st century.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support**

**A. All of the above**

**Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare schemes for Teaching** The employees of this institution receive the benefit of many welfare schemes. Group mediclaim insurance is available for all employees. Periodic health check up camps are organized · Voluntary blood donation camps are conducted. Other facilities are: Provident fund · Wellness Centre and free consultation for staff and students by a qualified doctor available in the campus. · Gymnasium · Maternity leave · Encashment of earned leave · Free education for children of employees' up to high school. Casual Leaves and Sick Leaves, Re-imbusement of participation fee to attend seminars, conferences and present/publish research papers. Allowance on completion of M.Phil and Ph.D

Insurance, Provident Fund, Single Child Education, Gratuity, Maternity Leave, Sick Leave

Non-teaching : Insurance, Provident Fund, Single Child Education, Gratuity, Maternity Leave, Sick Leave

Students: Group Insurance, Health Care

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****09 - Nine**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****05 - Five**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****06-Six**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In Annual Principals' meeting, performance appraisal of every college is undertaken. All members of faculty undertake self-appraisal from time to time. Self appraisal is matched with the performance appraisal conducted by the Principal. Students are asked to provide feedback on faculty. The feedback thus collected is analyzed and brought to the notice of the faculty concerned by the HOD and Principal. If necessary faculty members are counselled. Feedback is collected from all stakeholders on the institution. This feedback has questions on teaching and office administration. Confidential reports on all employees are submitted by the Principal to the management annually. The constant and elaborate performance appraisal paves the way for Principal and management to feel the pulse of the institution, gauge the institution's growth trajectory and adopt strategies for development. Assessing the competencies of its human resources, the management assigns appropriate roles and higher responsibilities and promotes the deserving to higher positions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes both internal and external audit is conducted once in every quarter. Every year the Accounts are audited by External Professional Auditors.

Accounts are audited and certified by qualified auditors appointed by the Trust. It is a self financed institution. The audited reports are submitted to the management. There has been no serious objections in the audited reports of the academic year as submitted by the auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

01 - One

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self financing institution, the major source of receipt comes from fee collection. The funds are managed most judiciously and the surplus is ploughed back for future expansion and development.

The institution has been recognised under 2(f) and 12(B) of the UGC Act 1956. However, small amount of funds are generated in the form of rent from auditorium, interest on deposits, rent/charges from college building provided for conducting competitive examinations on Sundays and holidays

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is the nodal agency entrusted with the task of initiating and coordinating efforts to develop and sustain excellence and quality in teaching, learning, research and administration. The IQAC has developed a system for academic distinction by

1. defining the vision, mission and objectives of the institution
2. devising a work plan to achieve them
3. benchmarking quality parameters
4. coordinating sustained efforts to meet quality targets, and
5. disseminating information on higher education quality parameters.

All IQAC initiatives are predicated on the institution's vision of inclusive education and its expansion across academic realms, equitable access to learning, optimization and integration of emerging pedagogies and expanding research areas. The IQAC's initiatives are spread across the academic year. The Admission Promotion Committee members take themselves across the State to showcase the institution to prospective students. The Admission Committee counsels the new applicants to choose their courses. At the Orientation Programme, the new entrants are taken on a virtual tour of the college, its human and infrastructure resources. The IQAC facilitates and coordinates these initiatives, as well as counselling and mentoring the students.

- ♦ The IQAC organises workshops, seminars and conferences on quality-related issues. The workshop on the Revised Accreditation Framework (RAF) of the NAAC accreditation on August 7, 2021 (Dr Sujatha, Senior Advisor, NAAC- Resource Person) was attended by the faculty and staff of this

institution and those of all SET colleges.

- ♦ The Virtual workshop organised by Institute of Academic Excellence, Hyderabad on Transformation through NAAC Accreditation Process was attended by the Principal and the IQAC Coordinator. The Workshop was organized on 21st and 22nd June 2021
- ♦ The NAAC stakeholders' meet at Sindhi College, Bengaluru, on 27th October 2021 was attended by the Principal and the IQAC Coordinator
- ♦ The IQAC has organised a number of awareness programmes about the implementation of the New National Education Policy, 2020, for students, faculty and parents.
- ♦ The IQAC has submitted AQAR's every year to the NAAC.
- ♦ Criterionwise committees formed by the IQAC are working on DVV and documentation for Cycle III Assessment and Accreditation of the college.
- ♦ The IQAC has coordinated and facilitated the documentation and peer team visits for two A & A cycles, resulting in progressively improving grades. It is par for the course that IQAC's efforts have taken the institution to the position of the only Grade A college in North Bengaluru.

The IQAC continues to contribute significantly to institutionalising the quality assurance strategies and processes of this college.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1rRy_RitLHoRTxg9HsQQohO3gE31kTeyQ/edit?usp=sharing&amp;ouid=117075355198788060233&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1rRy_RitLHoRTxg9HsQQohO3gE31kTeyQ/edit?usp=sharing&amp;ouid=117075355198788060233&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the College which has been set up as per the NAAC norms and guidelines is co-ordinating sustained efforts and initiating

intervention strategies aimed at incremental improvements in the teaching-learning process. Vision of the institution "Inclusion of all aspirants to education and expansion across all realms of the academia" is lightening our academic trajectory and path. Outcome bases, socially relevant, employable, innovative and research oriented education is imparted to the students. Admission Committee guides admission aspirants and their parents in selecting the programs by explaining their academic benefits. At the orientation programme and subsequent sessions, students are sensitized about the academic thrust of the institution. Every departments prepares its own academic calendar in adherence with the Calendar of Events given by the University. Each department brings out a News Letter every year reporting on academic developments. Heads of the Department along with IQAC Committee meet and identify the Programme Outcome, Programme Specific outcome and Course Outcomes. They are discussed later in the staff meetings to inform all the Faculty members and then displayed it on the College Website. The institution works in the direction of realization of these Objectives/Outcomes. Management encourages and sponsors the preparation and publication of the Course Materials on the respective subjects by the faculty members which will be of great help for the students community. Library and Information Centre has Learning Management System and facilities for accessing Moodle, Google Classrooms and online classes. Institution has tie-up with professional bodies like Institute of Chartered Accountants, Cost Accountants and IIT Bombay where students are given the extra coaching from the learned faculty members of these bodies which helps our students to have an international edge compared to the students of other institutions. Some other initiatives taken up by the IQAC of the College is:

Feedback on Curriculum from all stakeholders

Organizing Seminars, Workshops, FDP's and Webinars for Students and Faculty Members

IQAC's proposal to organize international conferences every year.

Proposal to have a separate section in the UG library for competitive exams.

Introducing Value Added Programs for the benefit of Students

IQAC co-ordinates all these academic activities and constantly reviews them to sustain academic quality and excellence. It ensures quality assurance, develops, maintains and sustains academic and



administrative quality. The external members – seasoned academics and administrators as they are – bring their experience and expertise to improve on IQAC's academic practices, quality initiatives and strategic plans

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1rRy_RitL_HoRTxg9HsQQohO3gE31kTeyQ/edit?usp=sharing&amp;ouid=117075355198788060233&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1rRy_RitL_HoRTxg9HsQQohO3gE31kTeyQ/edit?usp=sharing&amp;ouid=117075355198788060233&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. Any 4 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<b>Nil</b>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On 8th of March 2021, Centre for Women Empowerment Cell, a program was initiated for female employees and students on "Women's Day Special Consultation by Motherhood Hospital" and also a guest lecture was given by Dr. Pallavi H Gynecologist on Women's health and also advised female students and women staff on the importance of nutrition and building immunity.

Complementary consultation vouchers were also distributed to staff and students for Intimate Consultation at Motherhood Hospital.

#### International Women's Day

The PG Department of Commerce and Management SFGC, with an initiative of IQAC has conducted the international Women's day on March 8th 2021. The theme of International Women's day was on Icon view of Entrepreneurs with an objective of social, cultural, Economic and political achievements of women's with a courage and determination. The programme started with an empowerment of women by Resource person Dr. Salma Banu, Retired officer, Maharani College, Bengaluru.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://docs.google.com/document/d/1aemQlrI90vWP1llWymVsMIiuzDkTS3za/edit">https://docs.google.com/document/d/1aemQlrI90vWP1llWymVsMIiuzDkTS3za/edit</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. Any 4 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste**

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

♦ Solid Waste Management.

In order to handle the solid waste such as waste papers, old newspapers and old examination paper we Seshadripuram first grade college have an MOU with ITC, A National Recycling Initiative and Environmental Recycling Solutions India. In the year 2020-2021 we have contributed 2700 Kgs of dry recyclable waste for recycling in the month of February 2021. This initiative has contributed in making India Swachh and Green, an initiative for environmental protection.

♦ E waste management.

Department of Computer science is managing E-waste by conducting various activities in campus in order to make students aware about the same. E-Waste is then given to an NGO for re-cycling.

♦ Liquid Waste Management

The chemical reagents which are used in our laboratories are diluted with water and discarded which is directed to the drainage pit in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**A. Any 4 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The vision of SET is: "Inclusion of all aspirants to education and expansion across all realms of the academia." The admission policy of this institution is informed, guided and executed based on the vision statement of the Management. Thanks to this inclusive orientation of the institution, in every batch of students' year**

after year, there will always be a sprinkling of students cutting across diverse cultural, regional, linguistic identities. Indeed, this diversity of pan Indian identities lends beauty and picture sequences to the institution. The alumni of the institution have spread far and wide in all corners of the country. To provide a homely atmosphere to student from diverse backgrounds, their major festivals are celebrated: Deepavali, onam etc. Overseas students have their gatherings every year. In conclusion, this institution has earned a deserving reputation for its secular nature and inclusiveness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students are taught about Rights and Duties of Citizens in the Indian Constitution and Human Rights Subject. The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Value Education and Human Rights as a small step to inculcate constitutional obligations among the students. Code of conduct is prepared for students and staff and everyone should obey the rules of conduct. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation. The institution takes pride in raising up successful leaders among the students by conducting the Student Council election every year. The elected representatives are given leadership training and delegate the responsibilities of organizing college programmes with the support of other student volunteers. Staff members participate in the national festival celebrations like Independence Day, Republic Day, Kargil Vijay Divas etc. Institution has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students in the following areas: Fundamental Duties and Rights of Indian Citizens. The NSS unit of the College is actively involved in conducting several activities for

inculcating values for being responsible citizens such as Blood donation camp, Plastic Free Campus Drive, Swachh Bharat Abhiyan, Social Service to the needy people during the pandemic time. Such Extension / community outreach programme will make students to become responsible citizens.

India, as a country, includes individuals from different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race, sex. Seshadripuram First Grade College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct themselves as responsible citizens. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. College establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Human Rights and Values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

Every year the Republic Day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight the struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1vSJI3a30Fx8eLLko6BnJt4mjWmdv3lVX/view?usp=sharing">https://drive.google.com/file/d/1vSJI3a30Fx8eLLko6BnJt4mjWmdv3lVX/view?usp=sharing</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1HKvdUNWIXKXp0fT94wgsuHl8kzDmFqst/view">https://drive.google.com/file/d/1HKvdUNWIXKXp0fT94wgsuHl8kzDmFqst/view</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**

**A. Any 4 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

#### 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### Kargil Vijay diwas

Kargil Vijay diwas was celebrated on 31st July 2021 in the college premises. All NCC cadets of SFGC decorated Amar Jawan model and assembled in the college assembly point area. Respectful homage was paid to the Martyrs who sacrificed their life in the Kargil Conflict.

Firstly, our cadets gave Guard of honor to Chief guests with all procedures and welcomed the Chief guests. all faculty members and non-teaching staff participated.

Col. P V Hari, Ex-Army Officer is the Chief guest of the program, He participated in the "Operation Vijaya", Operation Trident, Operation Blue Star, Kashmir Earthquake Relief Operation and Flood Relief Operation. He commissioned in Artillery Regiment and passed out from IMA - 1982 as second Lieutenant. He gave a speech about sacrifice of Kargil Heroes and he also participated in the Kargil War at 1999.

Dr. Nagendra Babu, Chairperson, BOS in Commerce University of Mysore is Chief guest for the day, He spoke about Kargil War Heroes and Inspired Cadets to join " Indian Army ".



Nadoja Dr. Wooday P. Krishna gave a presidential address of the program and spoke about the responsibility of citizen and sacrifice of soldiers for Their country and about giving respect to Martyred Soldiers. Also presented principal of SFGC Dr. S. N. Venkatesh, Director of the M. Com Dr. Vijay Kumar and Director of MBA Dr. Vinay Kumar, Lt. Ramesh M, ANO, SFGC, Lt. Munegouda, ANO, SPUC, Dr. Netra Mirji, Students Councilor of SFGC, Naveen Kumar, NSS program Officer, and Sandeep Tilak, Civil Defence officer.

After speech by the Guests, Col. P. V. Hari and Dr. Nagendra Babu were felicitated.

Last but not the least, vote of thanks is done by Cdt. Divith and concluded by National Anthem. All the Cadets of NCC, Volunteers of NSS, Civil Defense And the Student Council of SFGC are also participated in this program.

#### Independence day

On 15/08/2020, we celebrated the 74th INDEPENDENCE DAY in our college premises. The chief guest for the day was Prof. D.K. Murthy. Our cadets were not participated due to covid-19.

'Fit India Youth Club' was launched on 15th Aug 2020 by Hon'ble MOS (I/C) for Youth Affairs and Sports. As part of the initiative "Fit India Freedom Run" is to be conducted. The details of the run are as under. Volunteer NCC Cadets to participate in Fit India Freedom Run. These cadets should request at least 5 participants to run/walk for Fit India Freedom Run. This should be conducted w.e.f 22 Aug 2020 to 02 Oct 2020.

The 74th Independence Day Celebrated in our college premises. The Program was followed by our Chief Guest Prof. D.K. Murthy and SET Trustees and other Co-Sister's School & College principals were the guests of the program The program was held with joint venture of Seshadripuram Higher, Primary Schools, SPUC and SFG College and includes teaching and non-teaching staff participated in the program and gave Respectful Salute to the tricolor National Flag with National Anthem .

#### Republic Day

On 26/01/2021, we celebrated REPUBLIC DAY celebration in our college premises and the chief guest for the program was Mr. K.N. Praveen, KAS. Our 60 NCC cadets had actively participated.

On 26/01/2021, Sgt. Deepa. P has been awarded with Deputy Director General Commendation Card award for the year 2021 from Bangalore B Group Karnataka and Goa Directorate.

On 26/01/2021, we celebrated REPUBLIC DAY in our college premises and Freedom fighter was invited as the chief guest to our college and 80 NCC cadets had actively participated. Around 80 Cadets of SFGC and 50 Cadets of SPUC actively participated in the Republic day celebrations in our college. We had a wonderful MARCH FAST and salute to our tri-color flag we had a cultural programs like dancing, singing, and patriotic dance, skit about the life of an soldier of our Indian Army. Finally we concluded the republic day celebration by the National Anthem.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Adopting Village.

SFGC, have adopted a village from Kormangala Gram panchayat under NSS unit from 2020 to 2024 to conduct and organise various awareness programmes in the village. The programmes are as below

- ♦ Regular health check-up camps
- ♦ Mask and medical kit distribution
- ♦ Awareness on Covid 19 programmes.
- ♦ Note books distribution to Government School students.
- ♦ Tree plantation and environmental awareness programmes
- ♦ Annual Special village 7 days' camp

- ♦ Honoring to merit students and achievers.

2. The fees structure offered by SFGC is formed in such a way that the education should be available to all the groups of people and community. It is the lowest fee structure offered among other private institutions in the locality.

Also under SET there will be free education for the students who scored above 95% in Second year pre-university and if they maintain this consistency then every semester will be the same fee structure, and also for students who scored above 90% there will be a one time scholarship of Rs 10000 from SET.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	<a href="https://drive.google.com/file/d/1DncBmPs_WPZ_V6gXI1gzRAjwYRgIX0mP5/view?usp=sharing">https://drive.google.com/file/d/1DncBmPs_WPZ_V6gXI1gzRAjwYRgIX0mP5/view?usp=sharing</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Training and Placement play a significant role in today's Higher Education Institution. Institution has a strong Training and Placement Cell. Students are given training from the first year only. At the end of the final year, students are trained in such a way that they will be industry ready. Institution has a MOU with IIT Bombay, TCS Company and Glisten. In the final year, Students are given the assessment test. Those students who successfully complete the training and assessment, will be given placement. Many companies come to the campus for Placement Drive and Job Fairs for the benefit of students.