



**SESHADRIPURAM EDUCATIONAL TRUST**  
**SESHADRIPURAM FIRST GRADE COLLEGE**

Yelahanka New Town, Bengaluru – 560 064

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Recognized by Government of Karnataka  
Permanently Affiliated to Bangalore University  
Accredited 'A' by NAAC & Recognized under 2(f) & 12(B) of UGC act 1956



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ANNUAL QUALITY ASSURANCE REPORT**  
**(AQAR)**

**2017-18**

**SUBMITTED TO**  
**NATIONAL ASSESSMENT AND ACCREDITATION**  
**COUNCIL (NAAC)**

**BENGALURU**  
**29 AUGUST 2018**

**SESHADRIPURAM EDUCATIONAL TRUST**  
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Yelahanka New Town, Bengaluru – 560 064

## **The Annual Quality Assurance Report (AQAR) of the IQAC - 2017-18**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### **Part – A** **AQAR for the year 2017-18**

#### **1. Details of the Institution**

1.1 Name of the Institution

**SESHADRIPURAM FIRST**

1.2 Address Line 1

**SESHADRIPURAM FIRST GRADE**

Address Line 2

**C.A. Site No. 26, Yelahanka New Town**

City/Town

**Bengaluru**

State

**Karnataka**

Pin Code

**560 064**

Institution e-mail address

**info@sfgc.ac.in**

Contact Nos.

**Ph: 080 - 22955369 / 080 - 22955370**

**Dr. S. N. Venkatesh**

Name of the Head of the Institution:

Tel. No. with STD Code:

**080 - 22955369**

Mobile:

**9480435554**

Name of the IQAC Co-ordinator:

**Prof. P. V. Mathew**

Mobile:

**9164683031**

IQAC e-mail address:

[sfgciqac@sfgc.ac.in](mailto:sfgciqac@sfgc.ac.in)

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**KAC0GN14323**

1.4 NAAC Executive Committee No. & Date:

**EC(SC)/24/A&A/282, Dt: 2<sup>nd</sup>**

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

**www.sfgc.ac.in**

**www.sfgc.ac.in/iqac.shtml**

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>2.75</b>	<b>2011</b>	<b>2016</b>
2	2 <sup>nd</sup> Cycle	<b>A</b>	<b>3.02</b>	<b>2016</b>	<b>2022</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**21/01/2010**

1.8 AQAR for the year (for example 2010-11)

**2017-18**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. **AQAR 2011-12 submitted on 21.09.2012** (DD/MM/YYYY)
- ii. **AQAR 2012-13 submitted on 13.02.2014** (DD/MM/YYYY)
- iii. **AQAR 2013-14 submitted on 12.11.2014** (DD/MM/YYYY)
- iv. **AQAR 2014-15 submitted on 08.09.2015** (DD/MM/YYYY)
- v. **AQAR 2015-16 submitted on 18.02.2017** (DD/MM/YYYY)
- vi. **SSR – Cycle -II 2016-17 submitted on 09.01.2017** (DD/MM/YYYY)

#### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys. Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

**Bangalore University,**

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify) **Permanently affiliated to Bangalore University**

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="12"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. UGC funded research projects
2. Neuro - Linguistic Programme
3. Research Methodology
4. Avant-Garde 2017: Convergences & Cross Currents in Higher Education
5. Contemporary Issues & challenges in Commerce and

2.14 Significant Activities and contributions made by IQAC

- IQAC is engaged in identifying areas where quality has been achieved.
- Areas and aspects are identified where quality has to improve.
- Efforts are made to enhance quality in every aspect and department.
- Contributed to greater awareness of the importance of student research

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Updation of Documentation of all activities and programmes conducted in the college computerized and shared on Google Drive.	Fully Computerized documentation of all activities of the college.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

**The AQAR was approved by the Management (Governing Council)**

Provide the details of the action taken

## Part - B

### Criterion - I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	1	-
PG	2	-	2	-
UG	5	-	5	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	8	-	8	-
Interdisciplinary	3	-	3	-
Innovative	2	-	2	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Yes - CBCS**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
74	17	-	9	48

2.2 No. of permanent faculty with Ph.D.

**09**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	3	0	3	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

**11**

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	74	20	60
Presented papers	20	21	-
Resource Persons	05	08	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Poster Presentations by students**
- **Case studies**
- **Seminars**
- **Workshops**
- **Alumni as Resource Persons**

2.7 Total No. of actual teaching days during this academic year

**171**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

**Online Testing on**



Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

<b>05</b>	-	-
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2.10 Average percentage of attendance of students

<b>81</b>
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction (above 85 %)	I %	II %	III %	
B.Com	432	<b>5</b> <b>(1.15 %)</b>	<b>259</b> <b>(59.95 %)</b>	<b>11</b>	<b>01</b> <b>(2.54 %)</b>	276 (63.88 %)
B.B.A.	109	-	<b>59</b> <b>(54 %)</b>	<b>10</b> <b>(1.09 %)</b>	-	69 (63.30 %)
B.C.A.	110	<b>31</b> <b>(28 %)</b>	<b>47</b> <b>(42.72 %)</b>	<b>02</b> <b>(1.81 %)</b>	-	80 (72.72 %)
B.Sc (EMC)	47	<b>03</b> <b>(6.38 %)</b>	<b>19</b> <b>(40.42 %)</b>	-	-	22 (46.80%)
B.Sc (BBG)	34	<b>04</b> <b>(11.76 %)</b>	<b>14</b> <b>(41 %)</b>	-	-	18 (52.94 %)
M.Com	48	<b>09</b> <b>(18.75 %)</b>	<b>39</b> <b>(81.25 %)</b>	-	-	48 (100 %)
M.Com (FA)	03	<b>01</b> <b>(33 %)</b>	<b>02</b> <b>(66.66 %)</b>	-	-	03 (100 %)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors the conducting of assignments, online class tests, online monthly tests and Preparatory exams.
- Students & Parents Feedback are collected and analysed.

2.13 Initiatives undertaken towards faculty development -

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<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	All faculty
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.

All faculty

Others

-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	35	0	0	0
Technical Staff	08	0	0	0

## Criterion - III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**Seminar/Workshop/Conference/FDP invitation as well as research related notifications are brought to faculty's attention. Students are guided to work on topics and present posters at conferences organized by the college. Faculty members are encouraged to write, present and publish research papers at International Conference organized in the college and in other Institutions. Papers presented by faculty at conference organized by the college are published with ISBN number. Participation / Presentation fee is waived in case of faculty. At the IQAC initiative FDP's are organized in the college for the faculty development. Faculty is encouraged to write and publish**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	01
Outlay in Rs. Lakhs	-	-	-	Dr. Vijay Kumar

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	3	-	-
Outlay in Rs. Lakhs	1,26,000	75000	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	20	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range **NIL** Average **NIL** h-index **NIL** Nos. in SCOPUS **3.24**

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects		SET	-	75,000
		Karnataka State Council for Science & Technology.	-	16,000

		<b>SET</b>	-	<b>10,000</b>
		<b>Self Funded</b>	-	-
<b>Interdisciplinary Projects</b>	-	-	-	-
<b>Industry sponsored</b>	-	-	-	-
<b>Projects sponsored by the University/ College</b>	-	-	-	-
<b>Students research projects</b> <i>(other than compulsory by the University)</i>	-	<b>Poster Presentations</b>	-	-
<b>Any other(Specify)</b>	-	-	-	-
<b>Total</b>	-	-	-	<b>1,01,000</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
<b>Number</b>	<b>1</b>	-	-	-	-
<b>Sponsoring agencies</b>	<b>Management</b>	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**NIL**

**NIL**

3.19 No. of Ph.D. awarded by faculty from the Institution

**NIL**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

**NI**

SRF

**NIL**

Project Fellows

**NIL**

Any other

**NIL**

3.21 No. of students Participated in NSS events:

University level

-

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

**0**

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

**0**

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

**0**

National level

-

International level

-

3.25 No. of Extension activities organized

University forum  College forum  NSS   
 NCC  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Women Empowerment Initiatives**
- **Renewable Energy Initiatives, Tree Plantation, Swacch Bharat Abhiyan, Yoga Day.**
- **Blood Donation organised by Youth Red Cross in collaboration with Red Cross Society (Karnataka)**
- **Dairy Farming Projects**
- **Pottery Projects**

## Criterion - IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.95 Acres	-	Management Corpus Fund	-
Class rooms	42	-	-	-
Laboratories	09	-	-	-
Seminar Halls	3	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

**Administration:** Administration is Cloud based platform & fully computerized - Accounts section functions on Advanced Tally package (Fee Collection, Receipts and Payments / Salary disbursement) - Establishment of online student and Faculty correspondence - Instant message transmission through Public Address Service - IPOMO, Google Apps, Display and scrolls board - Biometric staff attendance - BU online Admission & Examination registration portal.

**Library:** Internet connection with 15 systems - **OPAC (online public access catalogue)** facilitates readers to access any document by author, title, keyboard, class number etc. Barcode: every library Document has been bar-coded. Issue, return, circulation, overdue charges etc are being done by scanning this code. It is also being used for recording visitor's

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	45,581	61,82,741	6,457	7,88,669.95	52,038	69,71,410.9
Reference Books	5,206	6,25,415	9	2,795	5,215	6,28,210
e-Books	-	-	-	-	-	-
Journals	35	41,190	-	-	33	55,468
e-Journals	-	-	-	-	-	-
Digital Database	1	5,000	-	-	-	5,900
CD & Video	277	30,583	-	-	277	30,583
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	214	4	512 Kbps	1	-	11	179	-
Added	-	-	100 mbps	-	-	-	-	-
Total	214	4	-	1	-	11	179	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

##### **Students were trained in the following areas:**

- 1. Ipomo App**
- 2. Cashless transaction initiative**
- 3. Advanced excel training for Admin staff**
- 4. Advanced Tally training for Accountants**

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<b>33.07</b>
ii) Campus Infrastructure and facilities	<b>16.25</b>
iii) Equipments	<b>6.88</b>
iv) Others	<b>2.58</b>
<b>Total :</b>	<b>58.78</b>

### **Criterion - V**

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Awareness is created about the transparent support services of the institution.**
- **Public Address System/Display boards /Hoarders are put up across the city highlighting the student support services.**
- **The college website, articles, write-ups and interviews in the press enhance student awareness about student support services.**
- **An orientation program is organized for the first semester students.**
- **The Director of Studies, Principal, Vice Principal and IQAC Co-Ordinator apprise students about Services.**
- **Students and their Parents / Guardians are invited to this**

### 5.2 Efforts made by the institution for tracking the progression

- **Online Class Tests and Preparatory examination & Continuous evaluation of students by mentors, class teachers and faculty.**

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2312	25	-	2437

#### (b) No. of students outside the state

234

#### (c) No. of international students

02

Men	No		Women	No	
	No	%		No	%
	1373	56.25		1064	43.74

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
634	402	83	1420	-	2539	631	394	87	1325	-	2437

Demand ratio : 1:1      Dropout % : 4.01 %

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Books on and by Ghandhiji, Swami Vivekananda & Ambedkar.**
- **Designated section in the library for competitive exams.**

No. of students beneficiaries

AL

### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-



5.6 Details of student counselling and career guidance

**- Soft skills Training - Communication classes - Life skills Training  
- Career Guidance -Web Designing - Photography Classes - NEN Entrepreneurship**

No. of students benefitted

**All**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>55</b>	<b>400</b>	<b>165</b>	<b>95</b>

5.8 Details of gender sensitization programmes

**1. Varamahalakshmi Pooja 2. Guest Lecture - Female Personality and Health - By Dr. Viiavalakshmi Balekundri 3. International Women's Day - Drama**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **0** National level **2** International level **0**

No. of students participated in cultural events

State/ University level **11** National level **-** International level **-**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **02** National level **23** International level **01**

Cultural: State/ University level **52** National level **-** International level **-**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>60</b>	<b>6,00,000</b>
Financial support from government	<b>526</b>	<b>38,83,294</b>
Financial support from other sources	<b>-</b>	<b>-</b>
Number of students who received International/ National recognitions	<b>-</b>	<b>-</b>

5.11 Student organised / initiatives

Fairs : State/ University level                      National level                      International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- 5.13 Major grievances of students (if any) redressed :
- Improvement in Wellness centre equipment
  - News papers to be made available in the hostel
  - More sports facilities
  - More textbooks in the library
  - Improvement of canteen and catering services

**Criterion - VI\_**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision: Inclusion of all aspirants to education and expansion across all realms of the academia.**  
**Mission: To inculcate basic human values, generate a spirit of enquiry, induce healthy challenges, encourage sustainable**

6.2 Does the Institution has a management Information System

- **MIS - IPOMO Campus - Maintenance of accounts - Biometric**

6.3 Quality improvement strategies adopted by the institution for each of the following:

**6.3.1 Curriculum Development**

**Curriculum is framed by the Bangalore University. Board of Studies members from this Institution contribute to curriculum framing through their suggestion and input, Feedback on curriculum is**

**6.3.2 Teaching and Learning**

**Remedial classes, Bridge courses, Crash courses and a number of value added courses are conducted for teaching quality improvement**  
**- Video conferencing - Frequent industry visits - case studies,**

**6.3.3 Examination and Evaluation**

**Class tests - Terminal exams - Preparatory exams - Continuous evaluation of students - Students performance in these tests is shared with parents. Low achievers are counselled by class teachers and mentors. Parents are invited to discuss their under achievement with principal. class teachers and mentors.**

#### 6.3.4 Research and Development

**Notifications for participation/ presentation & publication of research papers are brought to the notice of the faculty. Participation fee is reimbursed - on official duty (OOD) is granted - Minor research projects are funded - Permitted to take up projects sanctioned / Financed by Government / other departments - students are encouraged to take - up research and present poster - International conference is conducted - occasion for students to**

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Designated section for civil service aspirants - Book bank facility - Easylib software Teacher group interactions - Soft copy of previous question papers are provided to students - Use of social media for CAS services - Place for group discussion - WiFi enabled Library**

#### 6.3.6 Human Resource Management

**For updating knowledge and skills training programmes are conducted for administrative procedure etc, ICT and computer literacy programs are conducted**

#### 6.3.7 Faculty and Staff recruitment

**- Academic and Administrative positions are widely publicized. The selection**

#### 6.3.8 Industry Interaction / Collaboration

**- Industrial visits to companies like Spark in Mysore.  
- SIFE and ENACTUS Programs.**

#### 6.3.9 Admission of Students

**- Admission committee is consisting with senior teachers as members. Guidelines are given based on the vision of the college, viz. inclusion of students from all sections of society and expansion across all strata of society.  
- Applicants for admission are guided and counselled to choose the course best suited to their abilities.  
- They are apprised of the ethos of the college, value addition courses and disciplinary regulations of the college. Financially weaker students are allowed to pay fees in instalments.**

#### 6.4 Welfare schemes for

<b>Teaching</b>	<b>Group Gratuity Scheme, Group Medclaim Insurance &amp; Personal Accident Policy ESI Coverage &amp; PF</b>
<b>Non teaching</b>	Group Gratuity Scheme, Group Medclaim Insurance & Personal Accident Policy ESI Coverage & PF
<b>Students</b>	- Fest participation fee is reimbursed - Free education for staff children upto class X - Fee concession for employees children - Top scorers' are exempted from payment of fee - Student Safety Insurance.

6.5 Total corpus fund generated

**Rs.**

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal
Administrative	-	-	Yes	SET Auditors

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Not Applicable**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

6.11 Activities and support from the Alumni Association

**- Alumni - Faculty - Student interactions and Alumni Association meetings take place periodically - Alumni share their professional guidance, contribute financially - Feedback**

6.12 Activities and support from the Parent – Teacher Association

**Parent - Teacher meetings are held periodically to collect Feedback from parents on the institution, to review their wards' academic progress and attendance**

6.13 Development programmes for support staff

**Group Gratuity Scheme, Group Medclaim Insurance & Personal Accident Policy, ESI Coverage, Maternity Benefits &**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Green Audit is conducted, Gardens and Lawns are maintained - Trees are planted**
- **Campus is plastic free - House keeping has been outsourced**

## **Criterion - VII\_**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Google Apps Training - Cloud based platform by Digita Campus- Poster Presentation by students - International**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **International Conference - Poster presentations - Result**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Poster Presentation - Enactus**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **Puttenahalli as a lake & bird reservoir - Tree plantation on Sonnenahalli, Hesaraghatta**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**INSTITUTIONAL SWOC ANALYSIS**

**STRENGTHS**

1. State-of-the-art infrastructure
2. Well-qualified, trained and experienced faculty
3. Well-stocked and well-equipped Library
4. Several value-addition and skill-enhancement programmes
5. Financial support and fillip to research from Management (SET)
6. International conferences organized every year
7. Pre eminence of SET in the educational field
8. Community services by NCC, NSS, Civil Defence and YRC
9. Placement and Training
10. Collaborations with global partners
11. Mentoring system for synergy and support with all stakeholders
12. Fully equipped Wellness Centre
13. Many support facilities, forums and cells to organize co- curricular and extracurricular programs
14. Multigym and other sports and games facilities, male and female physical education faculty
15. 'IPOMO' attendance and course tracking system
16. Regular workshops, FDPs and seminars for faculty empowerment
17. Institution attracts international students and faculty
18. Affordable fee structure to facilitate social inclusion
19. Experienced and eminent quality-conscious and supportive Management (SET)

## **8. Plans of institution for next year**

### **WEAKNESSES**

1. Inadequate use of technology in teaching-learning
2. Inadequate collaborative research
3. Limited Industry–Institution interface and linkage

### **OPPORTUNITIES**

1. Consultancy by faculty can be enhanced
2. Results to improve in some subjects on par with other courses / subjects
3. Attracting students for new subjects :Journalism, Literature, Psychology, Tourism and Physics
4. Autonomy – Deemed University status for the college
5. MOUs with more foreign universities
6. Greater use of ICT in teaching-Learning

### **CHALLENGES**

1. Rural background of students
2. Language barrier: Communication with students from regional/local language media of instruction
3. Getting students for science courses
4. Retaining experienced staff.

### **FUTURE PLANS**

1. Strengthen the M.Com (F & A) course.
2. More collaborations and MOUs with Universities abroad.
3. Provide special coaching to students who have the potential to secure ranks.
4. Introduce value- added courses in emerging areas like Logistics, Supply Chain Management (SCM), retailing, Digital Marketing, E-Banking, Insurance, IT and Electronics.
5. Introduce more electives in existing courses.
6. Tie-ups with Government agencies for Training and Development.

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**Name: Prof. P V. Mathew**

*Mathew P*

*Signature of the Coordinator, IQAC*

**Internal Quality Assurance Cell (IQAC)**

Seshadripuram First Grade College  
Yelahanka New Town, BANGALORE-560 164

**Name: Dr. S. N. Venkatesh**

*S. N. V*

*Signature of the Chairperson, IQAC*

PRINCIPAL  
SESHADRIPURAM FIRST GRADE COLLEGE  
YELAHANKA NEW TOWN,  
BANGALORE - 560 034.

**ANNEXURE – I (BU Academic Calendar – 2017-18)**



# BANGALORE UNIVERSITY

Academic Section-I, Inanaharathi Campus, Bengaluru-560056.

No: Aca-I/A1/UG-Calendar of Events/2018-19

Dated: 12.04.2018

## NOTIFICATION

Sub: - Calendar of Events for B.A/B.Sc/B.Sc (FAD)/BCA/B.Com/BBA/  
BHM/BVA Undergraduate courses for the academic year 2018-19.

Ref: - 1. ಸರ್ಕಾರದ ಪತ್ರ ಸಂಖ್ಯೆ:ಇಡಿ150ಯುಬಿಎಸ್/ಇ2017, ದಿನಾಂಕ: 04.04.2017  
2. Vice-Chancellor's approval dated: 23.03.2018

Calendar of Events for B.A/B.Sc/B.Com/BBA/BHM/BVA/B.Sc(FAD)/BCA undergraduate courses for the academic year 2018-19 is notified as hereunder :-

Sl. #	Name of the Event	Date fixed for 2018-19
1.	Re-opening of colleges and commencement of I Semester admission	01.06.2018
2.	Commencement of I, III, V, semester classes including VII semester of BHM course	14.06.2018
3.	Last date for admission to 1 <sup>st</sup> semester without penal fee	16.07.2018
4.	Last date for admission to 1 <sup>st</sup> semester with penal fee of Rs.610/-	30.07.2018
5.	Uploading of students details in University portal	03.08.2018 to 20.08.2018
6.	Admission approval (Admission Approval procedure is as done during previous years- Online Admission procedure)	Last week of August 2018
7.	End of I, III, V semester classes including VII semester of BHM course	09.11.2018
8.	Commencement of vacation for Teachers	10.11.2018
9.	Commencement of Practical examination	12.11.2018 to 19.11.2018
10.	Last date for submission of Internal Assessment to University	19.11.2018
11.	Commencement of I, III, V, VII semester theory examination	From 19.11.2018
12.	Commencement of Valuation	From 24.11.2018
13.	Commencement of II, IV, VI and VIII semester classes	26.12.2018
14.	End of the II, IV & VI semester and VIII semester of BHM course	18.04.2019
15.	Commencement of practical examination	From 18.04.2019
16.	Commencement of Vacation for teachers	19.04.2019
17.	Last date for submission of Internal Assessment to University	25.04.2019
18.	Commencement of II, IV & VI semester and VIII semester of BHM course theory examination	25.04.2019
19.	Commencement of valuation	From 29.04.2019
20.	Announcement of results	Before - 01.06.2019
21.	Reopening of colleges and commencement of admission	03.06.2019
22.	Commencement of classes	17.06.2019

**Note:-**

- The college shall submit the applications for issue of Eligibility Certificates in respect of Foreign Nationals **before 31.07.2018**. The application received after this date will not be considered.
- The last date for obtaining permission from University for admission to III & V semester on transfer from other colleges/Universities and readmission to III & V semester is **before 28.07.2018**.
- The last date for obtaining permission for re-admission to II, IV, VI and VIII semester is **before 26.01.2019**.
- Principals are requested to make admissions strictly in accordance with the Eligibility condition and also as per the sanctioned intake for each course.
- The Guidelines for completion of degree circulated vide circular No: Aca-II/UGC-Span Period/Deg./2015-16, dated: 18.11.2015 may be displayed on the College Notice Board.
- The Principals should consider the marks cards of the qualifying exams of the recognized Boards only (copy enclosed). The list of recognized Boards is also available in the University Website i.e. [www.bangaloreuniversity.ac.in](http://www.bangaloreuniversity.ac.in). Any marks card other than notified shall not be considered.

7. Regulations Governing the Choice Based Credit System (Semester Scheme) in the Undergraduate and Integrated Masters Degree Programmes in the Faculties of Arts, Science and Commerce shall be followed for the academic year 2018-19
8. Principals are requested to allot the invigilation work to the teachers of major subjects such as Commerce, Management, English, Mathematics, Economics, etc., in the beginning of the theory examination and relieve them immediately for evaluation work.
9. Principals are further requested to compulsorily collect the evaluation attendance certificates from all the teachers who attended evaluation work in different subjects and produce them before the Local Inquiry Committee for verification at the time of visit.
10. During vacation, it is mandatory for teachers to undertake theory valuation and practical examination related work assigned by the University. Otherwise disciplinary action will be initiated for dereliction of duty, in the case of University, Government, and Aided College teachers and in the case of Unaided colleges attending to the examination work is one of the conditions to continue Affiliation.
11. Submission of any required document after the date of approval will not be considered for approval.
12. Wherever Bio-Metric attendance is implemented, the principals are requested to take permission from the Higher Authorities to waive the requirement of attendance of the teachers on the days of the examination related work in the University especially during the evaluation of answer books.
13. The marks card issued by NWAC, USA Diploma certificate is not considered as equivalent to 12<sup>th</sup> standard for admission to UG courses.
14. The colleges have to collect and remit the fee as prescribed by the University.
15. The Principals are requested to adhere to the above schedule of Calendar of Events and follow the Rules and Regulations strictly.

BY ORDER

*B. P. Anand*  
REGISTRAR 12/4/2018  
*H*

To  
The Principals of Affiliated Colleges of Bangalore University- (Fees structure statement annexure-A, B, 'C' is enclosed for reference)

Copy to:

1. The Deans, Faculties of Arts, Science, Commerce & Management, B.U.B
2. The Officer on Special duty to the Hon'ble Minister for Higher Education, Vidhana Soudha, Bangalore, for kind information.
3. P.A. to the Principal Secretary to the Govt. Higher Education Dept. 6<sup>th</sup> Floor M.S. Building Dr. Ambedkar Veedhi, Bangalore -560 001 for kind information.
4. PA to Vice-Chairman, Karnataka State, Higher Education Council, Palace Road Bangalore-01.
5. The Director of Students Welfare, B.U.B.
6. Smt. Sujatha, System Analyst, Bangalore University, Bangalore - with a request to please publish in the Bangalore University Website.
7. PS to VC /Registrar (Eva) /PA to FO, Bangalore University, Bangalore.
8. Office Copy / Guard file.