



**SESHADRIPURAM EDUCATIONAL TRUST**

**SESHADRIPURAM FIRST GRADE COLLEGE**

Yelahanka New Town, Bengaluru – 560 064

Recognized by Government of Karnataka

Permanently Affiliated to Bangalore University

Accredited by NAAC & Recognized under 2(f) & 12(B) of UGC act 1956

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ANNUAL QUALITY ASSURANCE REPORT  
(AQAR)**

**2015-16**

**SUBMITTED TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
(NAAC)**

**BENGALURU**

**SESHADRIPURAM EDUCATIONAL TRUST**  
**SESHADRIPURAM FIRST GRADE COLLEGE**  
Yelahanka New Town, Bengaluru – 560 064

**The Annual Quality Assurance Report (AQAR) of the IQAC – 2015-16**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

**Part – A**  
**AQAR for the year 2015-16**

**I. Details of the Institution**

1.1 Name of the Institution	<b>SESHADRIPURAM FIRST GRADE COLLEGE</b>
1.2 Address Line 1	<b>SESHADRIPURAM FIRST GRADE COLLEGE</b>
Address Line 2	<b>C.A. Site No. 26, Yelahanka New Town</b>
City/Town	<b>Bengaluru</b>
State	<b>Karnataka</b>
Pin Code	<b>560 064</b>
Institution e-mail address	<b>info@sfgc.ac.in</b>
Contact Nos.	<b>Ph: 080 - 22955369 / 080 - 22955370</b>
Name of the Head of the Institution:	<b>Dr. S. N. Venkatesh</b>

Tel. No. with STD Code: **080 - 22955369**

Mobile: **9480435554**

Name of the IQAC Co-ordinator: **P. V. Mathew**

Mobile: **9164683031**

IQAC e-mail address: [sfgciqac@sfgc.ac.in](mailto:sfgciqac@sfgc.ac.in)

1.3 NAAC Track ID (For ex. MHCogn 18879) **KACOGN14323**

1.4 NAAC Executive Committee No. & Date: **EC/55/A&A/092, Dt: March 27, 2011**  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address: **www.sfgc.ac.in**

Web-link of the AQAR: **www.sfgc.ac.in/iqac.shtml**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>2.75</b>	<b>2011</b>	<b>2016</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY **21/01/2010**

1.8 AQAR for the year (for example 2010-11) **2015-16**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-12 submitted on 21.09.2012 (DD/MM/YYYY)
- ii. AQAR 2012-13 submitted on 13.02.2014 (DD/MM/YYYY)
- iii. AQAR 2013-14 submitted on 12.11.2014 (DD/MM/YYYY)
- iv. AQAR 2014-15 submitted on 11.09.2015 (DD/MM/YYYY)

#### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NIL

#### 1.12 Name of the Affiliating University (for the Colleges)

Bangalore University, Bengaluru

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (Specify)	<b>Permanently affiliated to Bangalore University</b>
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<b>07</b>
2.2 No. of Administrative/Technical staff	<b>02</b>
2.3 No. of students	<b>01</b>
2.4 No. of Management representatives	<b>02</b>
2.5 No. of Alumni	<b>01</b>
2.6 No. of any other stakeholder and community representatives	<b>00</b>
2.7 No. of Employers/ Industrialists	<b>00</b>
2.8 No. of other External Experts	<b>02</b>
2.9 Total No. of members	<b>15</b>
2.10 No. of IQAC meetings held	<b>12</b>

2.11 No. of meetings with various stakeholders:	No.	<b>12</b>	Faculty	<b>7</b>
	Non-Teaching Staff	<b>2</b>	Students	
	Alumni	<b>3</b>	Others	<b>-</b>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

**Higher Education Conclave 2016**

2.14 Significant Activities and contributions made by IQAC

- IQAC is engaged in identifying areas where quality has been achieved.
- Areas and aspects are identified where quality has to improve.
- Efforts are made to enhance quality in every aspect and department.
- Contributed to greater awareness of the importance of student research.
- More faculty members are now engaged in researching, writing, presenting and publishing papers and guiding student research.
- Efforts are made to sustain the quality already achieved.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Updation of Documentation of all activities and programmes conducted in the college computerized and shared on Google Drive & Cloud.	<b>Fully Computerized documentation of all activities of the college and launched on cloud.</b>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**The AQAR was approved by the Management.**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>1</b>	-	<b>1</b>	-
PG	<b>2</b>	<b>1</b>	<b>2</b>	-
UG	<b>5</b>	-	<b>5</b>	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	<b>2</b>	-	<b>2</b>	<b>2</b>
Others	-	-	-	-
<b>Total</b>	<b>10</b>	<b>1</b>	<b>10</b>	<b>2</b>
Interdisciplinary	<b>3</b>	-	<b>3</b>	-
Innovative	<b>2</b>	-	<b>2</b>	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>7</b>
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes - CBCS

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Com (Financial Analysis)

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>74</b>	<b>17</b>	<b>-</b>	<b>9</b>	<b>48</b>

2.2 No. of permanent faculty with Ph.D.

**08**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	<b>11</b>	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>74</b>	<b>30</b>	<b>65</b>
Presented papers	<b>15</b>	<b>30</b>	-
Resource Persons	<b>1</b>	<b>15</b>	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Digitia Campus feedback- Poster presentation – Case studies, Seminars, Workshops -- Alumni as Resource Persons**

2.7 Total No. of actual teaching days during this academic year

**166**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Online Testing on Digita Campus**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

<b>03</b>	-	-
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2.10 Average percentage of attendance of students

**79**



2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.Com</b>	<b>393</b>	<b>3.31</b>	<b>13.99</b>	<b>19.08</b>	<b>11.20</b>	<b>47.58</b>
<b>B.B.A.</b>	<b>97</b>	<b>5.15</b>	<b>35.05</b>	<b>21.65</b>	<b>5.15</b>	<b>67.01</b>
<b>B.C.A.</b>	<b>156</b>	<b>19.23</b>	<b>23.72</b>	<b>17.95</b>	<b>7.69</b>	<b>68.58</b>
<b>B.Sc (EMC)</b>	<b>51</b>	<b>5.88</b>	<b>15.69</b>	<b>13.73</b>	<b>11.20</b>	<b>35.29</b>
<b>B.Sc (BBG)</b>	<b>53</b>	<b>28.30</b>	<b>33.96</b>	<b>1.89</b>	<b>5.15</b>	<b>64.15</b>
<b>M.Com</b>	<b>38</b>	<b>18.42</b>	<b>73.68</b>	<b>2.63</b>	<b>7.69</b>	<b>92.10</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC monitors the conducting of assignments, online class tests, online monthly tests and Preparatory exams.**
- **Students & Parents Feedback are collected and analysed.**

2.13 Initiatives undertaken towards faculty development -

5

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	<b>All faculty</b>
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	<b>All faculty</b>
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>
Technical Staff	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Seminar/Workshop/Conference/FDP invitation as well as research related notifications are brought to faculty's attention. Students are guided to work on topics and present posters at conferences organized by the college. Faculty members are encouraged to write, present and publish research papers at International Conference organized in the college and in other Institutions. Papers presented by faculty at conference organized by the college are published with ISBN number. Participation / Presentation fee is waived in case of faculty. At the IQAC initiative FDP's are organized in the college for the faculty development. Faculty are encouraged to write and publish papers in peer reviewed journals. Research club organized research related program.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>4</b>	<b>3</b>	-	<b>4</b>
Outlay in Rs. Lakhs	<b>1,26,000</b>	<b>75000</b>	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	28	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range **NIL** Average **NIL** h-index **NIL** Nos. in SCOPUS **3.489**

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects		<b>SET</b>	-	<b>75,000</b>
		<b>Karnataka State Council for Science &amp; Technology.</b>	-	<b>16,000</b>

		<b>SET</b>	-	<b>10,000</b>
		<b>Self Funded</b>	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	<b>2015-16</b>	<b>Poster Presentations</b>	-	-
Any other(Specify)	-	-	-	-
<b>Total</b>	-	-	-	<b>1,01,000</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	<b>1</b>	-	-	-	-
	Sponsoring agencies	<b>Management</b>	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**1**

**8**

3.19 No. of Ph.D. awarded by faculty from the Institution

**NIL**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **NIL** SRF **NIL** Project Fellows **NIL** Any other **NIL**

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum  NSS   
 NCC  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Women Empowerment Initiatives**
- **Renewable Energy Initiatives, Tree Plantation, Swacch Bharat Abhiyan, Yoga Day.**
- **Blood Donation organised by Youth Red Cross in collaboration with Red Cross Society (Karnataka)**
- **Diary Farming Projects**
- **Pottery Projects**

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>3 Acres</b>	-	<b>Management Corpus Fund</b>	-
Class rooms	<b>41</b>	-	-	-
Laboratories	<b>8</b>	<b>2</b>	-	-
Seminar Halls	<b>3</b>	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	<b>3</b>	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	<b>Rs. 1,38,817</b>	<b>Management</b>	<b>Rs.1,38,817</b>
Others	-	-	-	-

4.2 Computerization of administration and library

**Administration:** Administration is Cloud based platform & fully computerized – Accounts section functions on Advanced Tally package (Fee Collection, Receipts and Payments / Salary disbursement) – Establishment of online student and Faculty correspondence – Instant message transmission through Public Address Service – Digita Campus, Google Apps, Display and scrolls board – Biometric staff attendance – BU online Admission & Examination registration portal.

**Library:** Internet connection with 15 systems – **OPAC (online public access catalogue)** facilitates readers to access any document by author, title, keyboard, class number etc. Barcode: every library Document has been bar-coded. Issue, return, circulation, overdue charges etc are being done by scanning this code-It is also being used for recording visitor’s statistics. Old question papers have been filed in hard and soft copy. Easylib software is used for all library activities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	<b>41990</b>	<b>5401443</b>	<b>1920</b>	<b>304968</b>	<b>43910</b>	<b>5706411</b>
<b>Reference Books</b>	<b>4717</b>	<b>524932</b>	<b>461</b>	<b>17427</b>	<b>5178</b>	<b>542359</b>
<b>e-Books</b>	-	-	-	-	-	-
<b>Journals</b>	<b>56</b>	<b>43463</b>	-	-	<b>56</b>	<b>43463</b>
<b>e-Journals</b>	-	-	-	-	-	-
<b>Digital Database</b>	-	-	-	<b>5000</b>	-	<b>5000</b>
<b>CD &amp; Video</b>	<b>276</b>	<b>30583</b>	<b>1</b>	-	<b>277</b>	<b>30583</b>
<b>Others (specify)</b>	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
<b>Existing</b>	<b>214</b>	<b>4</b>	<b>512 Kbps</b>	<b>1</b>	-	<b>11</b>	<b>179</b>	-
<b>Added</b>	-	-	<b>100 mbps</b>	-	-	-	-	-
<b>Total</b>	<b>214</b>	<b>4</b>	-	<b>1</b>	-	<b>11</b>	<b>179</b>	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<b><u>Students were trained in the following areas:</u></b>
<b>1. Digita Campus</b>
<b>2. Cashless transaction initiative</b>
<b>3. Advanced excel training for Admin staff</b>
<b>4. Advanced Tally training for Accountants</b>

4.6 Amount spent on maintenance in lakhs :

i) ICT	<b>37.93</b>
ii) Campus Infrastructure and facilities	<b>20.45</b>
iii) Equipments	<b>0.13</b>
iv) Others	<b>3.41</b>
<b>Total :</b>	<b>Rs. 61.93 Lakhs</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Awareness is created about the transparent support services of the institution.
- Public Address System/Display boards /Hoarders are put up across the city highlighting the student support services.
- The college website, articles, write-ups and interviews in the press enhance student awareness about student support services.
- An orientation program is organized for the first semester students.
- The Director of Studies, Principal, Vice Principal and IQAC Co-Ordinator apprise students about Services.
- Students and their Parents / Guardians are invited to this program.
- The college has published an attractive handbook titled, ETHOS about our student support services.

#### 5.2 Efforts made by the institution for tracking the progression

- Online Class Tests and Preparatory examination & Continuous evaluation of students by mentors, class teachers and faculty.
- Personal interaction with students.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2,645	87	-	-

#### (b) No. of students outside the state

202

#### (c) No. of international students

14

Men

No	%
12	86

Women

No	%
02	14

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
923	374	96	1402	NIL	2795	795	404	87	1519	NIL	2805

Demand ratio 1:1

Dropout % - 10.17%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Books on and by Ghandhiji, Swami Vivekananda & Ambedkar.
- Designated section in the library for competitive exams.

5

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

**- Soft skills Training - Communication classes – Life skills Training  
- Career Guidance –Web Designing - Photography Classes – NEN – Entrepreneurship workshop - E-week India Workshop – ENACTUS Training**

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>55</b>	<b>400</b>	<b>165</b>	<b>-</b>

5.8 Details of gender sensitization programmes

**Cyber Crime awareness program, Program on women’s health issues, Program on gender and empowerment.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level



### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>22</b>	<b>319700</b>
Financial support from government	<b>184</b>	<b>1598102</b>
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- **Improvement in Wellness centre equipment**
- **News papers to be made available in the hostel**
- **More sports facilities**
- **More textbooks in the library**
- **Improvement of canteen and catering services**

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision: Inclusion of all aspirants to education and expansion across all realms of the academia.**  
**Mission: To inculcate basic human values, generate a spirit of enquiry, induce healthy challenges, encourage sustainable accomplishment and ensure rewards.**

6.2 Does the Institution has a management Information System

- **MIS – Digita Campus**
- **Maintenance of accounts**
- **Biometric Attendance**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Curriculum is framed by the Bangalore University. Board of Studies members from this Institution contribute to curriculum framing through their suggestion and input, Feedback on curriculum is collected from stake holders.**

6.3.2 Teaching and Learning

**Remedial classes, Bridge courses, Crash courses and a number of value added courses are conducted for teaching quality improvement – Video conferencing – Frequent industry visits – case studies, Seminars, Workshops – Digital Campus- assignments – Poster presentations.**

6.3.3 Examination and Evaluation

**Class tests – Terminal exams – Preparatory exams - Continuous evaluation of students– Students performance in these tests is shared with parents. Low achievers are counselled by class teachers and mentors. Parents are invited to discuss their under achievement with principal, class teachers and mentors.**

6.3.4 Research and Development

**Notifications for participation/ presentation & publication of research papers are brought to the notice of the faculty. Participation fee is reimbursed – on official duty (OOD) is granted – Minor research projects are funded – Permitted to take up projects sanctioned / Financed by Government / other departments – students are encouraged to take – up research and present poster – International conference is conducted - occasion for students to present research finding in the form of posters Workshop on research methodology are conducted.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

**Designated section for civil service aspirants – Book bank facility – Easylib software Teacher group interactions – Soft copy of previous question papers are provided to students – Use of social media for CAS services – Place for group discussion – WiFi enabled Library.**

6.3.6 Human Resource Management

**For updating knowledge and skills training programmes are conducted for administrative procedure etc, ICT and computer Literacy programs are conducted.**

6.3.7 Faculty and Staff recruitment

**- Academic and Administrative positions are wide publicized. The selection process is Centralised.**

6.3.8 Industry Interaction / Collaboration

- Industrial visits to companies like Spark in Mysore.
- SIFE and ENACTUS Programs.

6.3.9 Admission of Students

- Admission committee is consisting with senior teachers as members. Guidelines are given based on the vision of the college, viz. inclusion of students from all sections of society and expansion across all strata of society.
- Applicants for admission are guided and counselled to choose the course best suited to their abilities.
- They are apprised of the ethos of the college, value addition courses and disciplinary regulations of the college. Financially weaker students are allowed to pay fees in instalments.

6.4 Welfare schemes for

Teaching	Group Gratuity Scheme, Group Mediclaim Insurance & Personal Accident Policy ESI Coverage & PF
Non teaching	Group Gratuity Scheme, Group Mediclaim Insurance & Personal Accident Policy ESI Coverage & PF
Students	<ul style="list-style-type: none"> <li>- Fest participation fee is reimbursed</li> <li>- Free education for staff children upto class X</li> <li>- Fee concession for employees children</li> <li>- Top scorers' are exempted from payment of fee</li> <li>- Student Safety Insurance.</li> </ul>

6.5 Total corpus fund generated

**Rs. 8,69,28,345/-**

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal
Administrative	-	-	Yes	SET Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Not Applicable**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

6.11 Activities and support from the Alumni Association

**– Alumni – Faculty – Student interactions and Alumni Association meetings take place periodically – Alumni share their professional guidance, contribute financially – Feedback is collected from alumni.**

6.12 Activities and support from the Parent – Teacher Association

**Parent – Teacher meetings are held periodically to collect Feedback from parents on the institution, to review their wards' academic progress and attendance.**

6.13 Development programmes for support staff

**Group Gratuity Scheme, Group Medclaim Insurance & Personal Accident Policy, ESI Coverage, Maternity Benefits & PF.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**- Green Audit is conducted, Gardens and Lawns are maintained - Trees are planted - Campus is plastic free - House keeping has been outsourced – Campus is lighted with solar power, E-waste Management introduced.**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**- Google Apps Training – Cloud based platform by Digita Campus– Poster Presentation by students - International conference**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**- International Conference – Poster presentations – Result improving strategies.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**- Poster Presentation - Enactus**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

**- Puttenahalli as a lake & bird reservoir – Tree plantation on Sonnenahalli, Hesaraghatta  
- Plastic free zone campaign in Puttenahalli – Dengue awareness campaign.**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**INSTITUTIONAL SWOC ANALYSIS**

**STRENGTHS**

1. State-of-the-art infrastructure
2. Well-qualified, trained and experienced faculty
3. Well-stocked and well-equipped Library
4. Several value-addition and skill-enhancement programmes
5. Financial support and fillip to research from Management (SET)
6. International conferences organized every year
7. Pre eminence of SET in the educational field
8. Community services by NCC, NSS, Civil Defence and YRC
9. Placement and Training
10. Collaborations with global partners
11. Mentoring system for synergy and support with all stakeholders
12. Fully equipped Wellness Centre
13. Many support facilities, forums and cells to organize co- curricular and extra curricular programs
14. Multigym and other sports and games facilities, male and female physical education faculty
15. 'Digita campus' attendance and course tracking system
16. Regular workshops, FDPs and seminars for faculty empowerment
17. Institution attracts international students and faculty
18. Affordable fee structure to facilitate social inclusion
19. Experienced and eminent quality-conscious and supportive Management (SET)

### WEAKNESSES

1. Inadequate use of technology in teaching-learning
2. Inadequate collaborative research
3. Limited Industry–Institution interface and linkage

### OPPORTUNITIES

1. Consultancy by faculty can be enhanced
2. Results to improve in some subjects on par with other courses / subjects
3. Attracting students for new subjects :Journalism, Literature, Psychology, Tourism and Physics
4. Autonomy – Deemed University status for the college
5. MOUs with more foreign universities
6. Greater use of ICT in teaching-Learning

### CHALLENGES

1. Rural background of students
2. Language barrier: Communication with students from regional/local language media of instruction
3. Getting students for science courses
4. Retaining experienced staff.

### 8. Plans of institution for next year.

### FUTURE PLANS

1. Strengthen the M.Com (F & A) course.
2. More collaborations and MOUs with Universities abroad.
3. Provide special coaching to students who have the potential to secure ranks.
4. Introduce value- added courses in emerging areas like Logistics, Supply Chain Management (SCM), retailing, Digital Marketing, E-Banking, Insurance, IT and Electronics.
5. Introduce more electives in existing courses.
6. Tie-ups with Government agencies for Training and Development.

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Name: Prof. P V. Mathew



Signature of the Coordinator, IQAC

Internal Quality Assurance Cell (IQAC)

Seshadripuram First Grade College  
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Name: Dr. S. N. Venkatesh



Signature of the Chairperson, IQAC

PRINCIPAL  
SESHADRIPURAM FIRST GRADE COLLEGE  
YELAHANKA NEW TOWN,  
BANGALURU - 560 034.

**ANNEXURE – I (BU Academic Calendar – 2015-16)**



No: Aca.I/R3/Calendar of Events/UG/2015-16

Dated: 26.11.2015

**NOTIFICATION**

Sub:- Calendar of events for Undergraduate courses i.e. II/IV/VI/VIII even Semesters of B.A/B.Sc/B.Com/BBM/ BHM/BVA/ B.Sc(FAD)/BCA courses for the academic year 2015-16

Ref:- 1. Notification No: Aca.I/R3/Calendar of Events 2015-16, Dated: 26.05.2015  
2. Vice-Chancellor's approval dated: 25.11.2015

\* \* \* \*

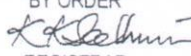
Calendar of Events of even Semesters i.e. II/IV/VI/VIII Semesters of undergraduate courses B.A/B.Sc/B.Com /BBM/BHM/ BVA/B.Sc (FAD) /BCA for the academic year 2015-16 is notified hereunder.

Sl#	Name of the Event	Date fixed for 2015-16
1.	Re-opening of even semesters i.e. II/IV/VI/VIII semesters	21.12.2015
2.	Last working day for even semester (end of Academic session, after 90 days)	16.04.2016
3.	Commencement of vacation	17.04.2016
4.	Commencement of practical examination	11.04.2016
5.	Last date to submit internal assessment marks by the teachers to the Principal of the colleges	16.04.2016
6.	Last date to submit Internal Assessment Marks to the University	23.04.2016
7.	Commencement of Theory examination	25.04.2016
8.	Commencement of valuation of major subjects (having more number of students) in B.Com, English, Mathematics, Economics, etc.,	09.05.2016
9.	Closing of theory examination	21.05.2016
10.	Commencement of valuation of all other subjects	16.05.2016
11.	Re-opening of odd semester (I, III, V, semesters) (and VII semester for BHM)	15.06.2016

**Note:-**

1. The colleges have to collect and remit the fee as prescribed by the University.
2. The Principals are requested to allot the invigilation work to the teachers of major subjects such as Commerce, Management, English, Mathematics, Economics, etc., in the beginning of the of the theory examination and relieve them immediately for evaluation work.
3. The Principal are further requested to compulsorily collect the evaluation attendance certificates from all the teachers who attended evaluation work in different subjects and produce them before the local inquiry committees for verification at the time of visit.
4. During vacation, it is mandatory for teachers to undertake theory valuation and practical examination related work assigned by the University. Otherwise disciplinary action will be initiated for dereliction of duty, in the case of University / Government / aided and unaided college teachers for not attending to the examination work which is one of the conditions to continue affiliation and to announce the results of students of these colleges.
5. Wherever Bio-Metric attendance is implemented, the Principals are requested to take permission from their higher authorities to waive the requirement of attendance of the teachers on the days of the examination related work in the University especially during the evaluation of answer books.

  
**S. A. V. S.**  
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BY ORDER  
  
REGISTRAR  
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