



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SESHADRIPURAM FIRST GRADE COLLEGE
Name of the head of the Institution		DR. S. N. VENKATESH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08022955369
Mobile no.		8971612864
Registered Email		INFO@SFGC.AC.IN
Alternate Email		SFGCIQAC@SFGC.AC.IN
Address		C.A. SITE NO: 26, YELAHANKA NEW TOWN
City/Town		BENGALURU
State/UT		Karnataka
Pincode		560064
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	PROF. P. V. MATHEW
Phone no/Alternate Phone no.	08022955370
Mobile no.	9164683031
Registered Email	INFO@SFGC.AC.IN
Alternate Email	prof.mathew.varghese@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sfgc.ac.in/downloads/IQAC-2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.sfgc.ac.in/igac.shtml

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.75	2011	27-Mar-2011	26-Mar-2016
2	A	3.02	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	21-Jan-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on revised NAAC Accreditation	06-Oct-2018 1	250

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop on the RAF of NAAC in collaboration with NAAC, Highest number of placements. Fulfillment of observations of Cycle II Peer Team, Many workshops and quality related seminars conducted. Principal and IQAC Coordinator conducted workshops for SET Colleges, guided them in preparing for NAAC Accrediation.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Use the experience and expertise of Principal and IQAC coordinator for the benefit of other colleges	Principal and IQAC Coordinator conducted workshops and Training sessions for other SET colleges.
RAF Workshop in collaboration with the NAAC	RAF workshop was conducted on 06/10/2018 in collaboration with the NAAC
Undertaken documentation for the year 2017	Documentation for the year 2017

Fulfill cycle II Peer Teams observations	Most of the observations were fulfilled.				
Conduct of placement Training Programmes	Maximum number of placement and training sessions were conducted.				
No Files Uploaded !!!					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name of Statutory Body</td> <td style="width: 50%;">Meeting Date</td> </tr> <tr> <td>Governing Council</td> <td>06-Sep-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Council	06-Sep-2019
Name of Statutory Body	Meeting Date				
Governing Council	06-Sep-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	06-Oct-2018				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	31-Dec-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	IPOMO for Attendance tracking, Messaging, Assessment Mentoring, Teachers Performance, Time Table, Academic Calendar, Lesson Plan. EasyLib Fully Automated Library Management Software, Tally for all purpose Accounting Software.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Development: The curriculum is discussed by all members of faculty. Their recommendations and suggestions are forwarded to the university. Faculty members who work as members of Boards of studies suggest changes and improvements in C. Feedback and suggestions are collected from students, faculty, alumni, parents and employers suggestions received from them are communicated to the respective from them are communicated to the respective boards of studies through the university. Faculty members discuss the positive

and negative features of curriculum and the outcome of such deliberations are conveyed to the university. They function as pressure groups and influence the articulation and revision of syllabus. Several faculty members have been on the Boards of studies. Feedback on curriculum from the faculty of the college as well as other universities are collected, analyzed and forwarded to the university. The college supports and facilitates and it is enjoined on teachers to participate in collaqina, seminars, workshops and conference on curriculum implementation and subject other colleges and teachers organizations / forums etc, whenever major changes are envisaged in syllabus / curriculum (For example, Bangalore University Commerce Teachers' Assn, Forum of English teachers (FOCET) etc. The College has an ICT enabled library where teachers can update their knowledge in their disciplines. In departmental meetings, the curriculum is discussed and teachers are guided in effective curr. implementation. Boards of Studies organize workshops for teachers, wherein they are appraised of Syllabus / curr. changes and developments in their respective disciplines. Heads of Depts. observe the teaching work of junior/fresh faculty and offer them suggests, encourage them to develop teaching aids and materials. Guest lectures are arranged on respective subjects/areas of syllabus, and resource persons are invited to deliver them. Departmental meetings are convened to develop curriculum implementation strategies. Industrial visits provide a practical edge to classroom teaching. In remedial and bridge classes, the gaps between the entry behavior and expected learning outcomes of students are remedied. The English department and Film Club jointly screened movies relevant to their texts (To Sir, With Love and Life of Pie) and students wrote reviews on them. Online question banks are available on the college website. Online videos on various topics are uploaded on the college website. Departments prepare and present PPTs on their respective subjects. For slow-learners and students from different streams remedial classes, bridge courses, coaching and tutorials are conducted free of cost. Experts on various subjects are invited; and there are tie - ups with industries and research bodies in this regard for regular updating and knowledge dissemination. Question papers and videos pertaining to various subjects are available on the college website. The Department of Commerce & Management organizes model/chart making and exhibition. The department of Hindi enacted a play which is part of the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

No Data Entered/Not Applicable !!!

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally ERP 9	01/08/2018	46
Diploma in Computer Science	01/08/2018	75

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom		40

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from all stakeholders. Feedback on faculty, for example, is collected from students at the end of every semester. The feedback form is designed to incorporate depth of knowledge of the subject, presentation skills, sincerity, commitment, regularity, punctuality, syllabus coverage, ability to relate the course to real life situations, ability to generate interest, accessibility of teachers for clarifications outside the class, ability to command and control the class, and overall rating students give their feedback on faculty on the basis of 10 parameters and using a four point scale. The feedback is analyzed by the Heads of departments. In the analysis the HODs compare the feedback of the previous and current semester. If any improvements are called for, the matter is brought to Principal's notice. Then the HOD and Principal share the feedback with the faculty concerned and suggest necessary steps for improvement. Feedback on curriculum is collected from all stakeholders, and the findings are communicated to the respective Boards of studies / Boards of Examiners. Feedback is analysed and suggestions and recommendations are conveyed to the university. Faculty members are appraised of their role in syllabus completion, based on feedback from students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc		100	80	62
BSc		80	80	76

BCA		200	190	186
BBA		200	120	171
BCom		500	527	497
MFA		40	40	40
MCom		50	50	50

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	992	90	82	10	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
85	65	15	10	4	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a support service available to all students in this college. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring. A mentor is an adviser, role model and friend who maintains a personal developmental relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. Through commitment in a caring way, taking part in the learning process and by taking the path with learner, the mentor helps the mentee to develop the whole person, to expand and realize potentialities. Mentoring is the foundation of a lasting professional network. Mentors identify skill gaps in mentees in order to expand and realize their potentialities. Mentoring enables mentees to gain invaluable insight beyond their own education and experience and gives them the edge with support and guidance. Having gained an insider's perspective and clear understanding of career options, the mentor introduces mentees to diverse perspectives, experience and resources. Though mentoring began in this college in an informal way in order to monitor classwork, attendance, assignments, career prospects and career objectives, now mentoring is conducted on a streamlined regular and ongoing process: inspiring, encouraging and supporting mentees, thus contributing to their professional and personal development. For mentoring to be truly supportive, the mentor maintains the antecedents and bio data of the mentee. This provides charts the academic career graph of the mentee along with signatures of mentees, parent-teacher meetings every semester to discuss the academic progress of the mentee and invite suggestions from parents and suggest ways in which parents can be more supportive of the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3246	90	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	75	0	5	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. S. N. Venkatesh	Principal	Basava Samithi State Government
2018	Dr. Meera H N	Professor	Ph.D

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C41	I / II / III	31/12/2018	21/03/2019
BSc	S75	I / II / III	31/12/2018	21/03/2019
BBA	C26	I / II / III	31/12/2018	21/03/2019
BCA	SB7	I / II / III	31/12/2018	21/03/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Planning and organization of teaching, learning and evaluation schedules begin ahead of the academic semester. Academic calendar : As regards the commencement of classes, number of hours assigned for each subject, internal tests, project reports, announcement of results, vacations, examinations etc. are scheduled according to the calendar of the affiliating university. Based on the university's academic calendars, the academic departments prepare annual calendars at the beginning of each academic semester. Orientation for the newly admitted students, ethnic day, annual day, guest lectures, industry visits, study tours, seminars, conferences, workshops, alumni and parents meetings and sports activities find a place in the annual calendar of the college. Teaching plan : Meetings of faculty members are convened and subjects are allotted to teaching staff, who, then, prepare lesson plans, teaching modules, PPTs, guest lectures, case studies, assignments and tests, which are discussed in departmental meetings. Students' knowledge, skills and academic entry behavior are assessed. appropriate methodologies for specific modules are identified. As the teaching sessions commence, teachers maintain work diaries in which the work done in each session/class is entered. Work diaries are attested by the respective head of the department and Principal every month. Thanks to the lesson plans and work diaries, it is possible for teachers and heads of departments to track teaching work and plan for completion of syllabus within the stipulated period. Evaluation blueprint: During the orientation programme and the initial days of the semester, students are given a clear understanding of the scheme of evaluation, division of marks based on attendance, tests, assignments and skill development records and other activities organized in the classes. Records of all these are maintained by the respective faculty. Prior to the end of semester examinations, preparatory examinations are conducted, papers evaluated and marks communicated to parents. The time table for the semester examination is decided by the university. University examination results are analyzed by the respective departments and the same is communicated to parents. Mentors maintain records of all university marks scored by students

from entry to exit.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Followed as per Bangalore University Norms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sfgc.ac.in/iqac.shtml>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C24	BCom		429	392	62
C26	BBA		75	55	63
SB7	BCA		140	95	55
S75	BSc		120	85	52
	MFA		40	38	96
	MCom		50	48	96

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sfgc.ac.in/iqac.shtml>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
1	Pre Incubation Center	Trust	Pre Incubation	ECommerce	07/03/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4800	7200	24000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce Course Manual	30
International Conference	65
National	10

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	10	70	7
Presented papers	12	10	70	7

Resource persons	0	0	5	10
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Toilet Construction at Keshavara Village	NSS	2	15
Blood Donation	YRC	4	253
RD Parade	NCC	2	1
Tree Plantation, Rally on Organ Donation..	NSS	4	240
Rally for River Cycle jatha	NCC	4	50

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best Volunteer for NSS	State Government	Government of Karnataka	1
CHIEF MINISTER COMMANDATION CAR	Brigedier. D.M. Purvimatt, Deputy Director General, Bangalore B Group at Army Service Centre	Government of Karnataka	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Organ Donation Rally	NSS	Organ Donation Rally	4	50
Service to Old Age	NSS	Service to aged / disabled	4	50
Swachhatha Jatha	NCC	Swacch Bharath	4	72

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
3	200	SET	6

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
10	Internship, Placement Training, Guidelines, counseling	Cargill, Wiprow, Concentric, Amazon, Wertex, Capegemani. https://www.sfgc.ac.in/careerguidanceplacements.shtml .	03/10/2018	28/12/2018	700

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000000	4500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Fully	4.2.7	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	52038	0	201	0	52239	0
Reference	5215	0	38	0	5253	0

Books						
Journals	9	0	0	0	9	0
CD & Video	277	0	0	0	277	0
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	0	0	2452	0	2452	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Rajashree Padaki	Electronic Osill	https://www.sfgc.ac.in/happeningsvideo.shtml	02/06/2018
Prof. Netra Sanjeev Mirji	Computer Science	https://www.sfgc.ac.in/happeningsvideo.shtml	18/07/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	214	4	100	1		11	179	100	
Added	12								
Total	226	4	100	1	0	11	179	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
SFGC E Learning	https://www.sfgc.ac.in/happenings-video.shtml

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	400000	500000	500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The facilities and learning resources at SFGC are matchless. Our sports center and gymnasium provide ample avenues for competitive and skillful physical culture activities. The library, digital media and information center combine the information provision skills of our library staff with IT expertise to place our large library of books and journals to facilitate the learning experience of our students and the teaching and research needs of our faculty. The professionally managed wellness center ensures the well being and good health of everyone in the campus. our hostel is a home away from home for our girl students the center for global excellence provide our students to work on their global academic development. Facilities Class room, Multipurpose Auditorium, Sabhangana, Library, Canteen, Halls of Residence, Wellness Center, Multi Gym, Laboratories,...

<https://www.sfgc.ac.in/facilities.shtml>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SET	12	120000
Financial Support from Other Sources			
a) National	Scholarship OBC SC ST	505	4949833
b) International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Tally	01/06/2018	25	College
English Communication	03/07/2018	40	IIT Bombay
Personal Counseling	20/06/2018	250	Campus Placement
Mentoring	22/03/2018	2890	College
Yoga	08/08/2019	1000	Iskon

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentric, TCS, Amazon, Wipro....	750	415			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	15	Degree	Commerce, Science, Computer Science	Abroad, BU, BED, ...	Masters

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
15	State	15
04	National	6

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active Participation of students, Students are involved in all the Boards, Cells Committees including Alumnus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration under Process.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Biometric IPOMO are used to track students and staff information like Attendance, Profile, Status....

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Located in the close vicinity of an industrial area, the institution has constant interaction with various industries. Students of M.Com and B.B.A. courses have projects as part of their course. They work on their selected projects at industries which they are free to select from their choice of project reports to the University, students engage in constant interface with industry. - Placement and training department is in constant interaction with industrial houses for job specific training and campus recruitment. Addon, certificate and Professional courses are conducted with the support of industries and professional bodies. Industrialist and entrepreneurs are invited to motivate and interact with students. Industrial tours bring students face to face with industries. Incubation centre of the college is functioning with industry

	collaboration.
Library, ICT and Physical Infrastructure / Instrumentation	<p>Infrastructure and other amenities are state - of - the art. A staff engineer plans and executes quality improvement of infrastructure. Green fiberglass boards, LCD and OHP, CCTC, WIFI, IPOMO, Public Address System etc are some of the facilities. These amenities are maintained in good working condition. Sabhangana is air conditioned. The auditorium can seat 1000 individuals. Both are equipped with the latest audio and video technology. The UG and PG libraries have INFLIBNET, OPAC, reprography, journal sections and digital sections. Computer Science Department was relocated to a newly developed facility with improved laboratories were relocated to the redesigned space on the fourth floor. A new Audio - Visual Room has been developed for M.Com dept. Hostel rooms were renovated. Smart class rooms were developed for the M.Com Department Hostel rooms were added. The auditorium on the fourth floor has been equipped with the best audio -visual facilities.</p>
Admission of Students	<p>The institution has a transparent and wellcoordinated admission system the college prospectus and handouts, provided with the application for admission, are informative. The fee structure is determined by the Management. The Admission committee is always available during admission time to guide applicants to select the course suitable to them. The college being affiliated to Bangalore Central University, admissions to all courses are effected in accordance with the University rules, regulations and guidelines. Admission to M.Com course is done under the University quota and Management quota. For the Management quota, students are selected through an entrance test.</p>
Human Resource Management	<p>HRM Human Resource Management functions at different levels. The SET has experience of administering educational institutions for 80 years. This institution has the benefit of this experience. The governing council of this college constantly monitors its progress. Principal has regular meetings with heads of Dept, faculty and admin staff to take stock of the institution functioning the IQAC</p>

initiates, observes and documents the action plans for quality formations and objectives enhancement and implementation. AT the principals' meetings, SET appraises the performance of every college. Interactive meetings are conducted with all stakeholders. Mentors are conducted with all stakeholders. Mentors monitor and document student's progress from admission to passing out. The Management is alert to the changing academic and administrative patterns across the world.

Research and Development

The institution makes sustained efforts to develop and enhance research culture and research aptitude among faculty members and students and to bring research to bear upon both teaching and learning. Not only faculty member but UG and PG students are afforded research facilities and resources, thus paving the way to a conducive research culture in the campus. Posters are presented by students on the sidelines of the international conference organized by the institution every year. Students are initiated into research by working on a topic, researching it and exhibiting their findings in the form of a poster, Incubation centre is meant to create research culture. Project Orientation PRogramme: Project work is part of the BBA course every BBA student works on a project and writes a report guided by a faculty member. A project orientation programme is conducted for them, wherein experimental researchers and research guides take the students through various stages of the project.

Teaching and Learning

The institution sustains quality and the best practices in teaching and learning identifies areas where quality has to improve guides departments contributes to greater awareness of the relevance of student research to teaching and learning assits the admission committee to counsel applicants and their parents in selecting a course facilitates ICT and other inservice teacher development programmes encourages faculty members to incorporate ICT in teaching publicizes workshop / seminar / conference notifications and encourages them to attend feedback from all stake

holders fosters conferences at the national and international levels. Departments are provided with computers, printers and internet connectivity to facilitate ICT - based teaching. The college library has vast resources for reading, reference and competitive testing. Well - equipped laboratories, computer labs, electronic labs, LCD projectors, seminar halls and auditorium are available for supporting teaching and learning.

Examination and Evaluation

Preparatory and prefinal examinations are conducted by the college on the university examination pattern in order to ensure that teacher and students are aware of the examination process. Information regarding the evaluation process is communicated to teachers and students through the IPOMO, college website and google drive. Internal Assessment marks are awarded based on two unit tests, two assignments, attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks. In the CBCS system, co curriculum (CC) and extra curricular (EC) activities have gained weightage. Hence students are motivated to participate in seminars and make presentations on current topics to make working models, charts and projects related to their courses.

Curriculum Development

The curriculum is discussed by all members of faculty. Their recommendations and suggestions are forwarded to the university. Faculty members who work as members of Boards of studies suggest changes and improvements in Curriculum Feedback and suggestions are collected from students, faculty, alumni, parents and employers. Suggestions received from them are communicated to the respective Boards of studies through the University. Faculty members discuss the positive and negative members discuss the positive and negative features of curriculum and the outcome of such deliberations are conveyed to the university. They function as pressure groups and influence the articulation and revision of syllabus. Several faculty members have been on the

Boards of studies, Feedback on curriculum from the faculty of the college as well as other universities are collected, analyzed and forwarded to the university. The college supports and facilities and it is enjoined on teachers to participate in colloquia, seminars, workshops and conferences on curriculum implementation and subject enrichment which are organized by the University, its statutory bodies other colleges and teachers' organizations / forums etc, whenever major changes are envisaged in syllabus / curriculum (for Eg. Bangalore University commerce Teachers' Assn, Forum of English Teachers (FOET) etc. The College has an ICT enabled library where teachers can update their knowledge in their disciplines. In departmental meetings, the curriculum is discussed and teachers are guided in effective curr. Implementation. Boards of studies organize workshops for teachers, wherein they are appraised of syllabus curr. Changes and development in their respective disciplines. Heads of Departments in their respective disciplines. Heads of Depts observe the teaching work of junior / fresh faculty and offer them suggestions, encourage them to develop teaching aids and materials

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In planning new courses and implementing them e-governance is employed all development initiatives in the institution bear the stamp of e-governance.
Administration	Every aspect of administration is e-governed. Biometric is used in attendance of employees. Ipomo software takes care of students attendance" maintenance as well as communication with parents. The libraries are fully automated - issue of books, accounting. Fine collection etc.Easylib software is used....
Finance and Accounts	Accounting software TALLY is used for accounting, as well as internal and external audit.
Student Admission and Support	E-governance is employed in admission promotional initiatives. Admission application is available online.

Examination

Every aspect of evaluation is egoverned: Generation of admission tickets, transformation of internal assessment (IA) marks to university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Harsha R	Contemporary Issues developments in accounting Finance , 41st All India Accounting Conference international Seminar association with Manipal university, Manipal university, Jaipur	SET	1200
2018	Santanu Das	Regional Knowledge Conclave, Mysuru,	SET	1200
2018	Shashidhar Yadav J	International Conference on Gender Equality through SGM, Presidency Univ.	SET	2000
2018	Anjana Radhakrishnan	International Conference on Gender Equality through SGM, Presidency Univ.	SET	2000
2018	Renukamma J	Two Day National Level Sankirana, at Karnataka kannada basha ulivina savalugalu, IIBS	SET	500
2018	Ramesh M	A Drama Workshop in Hindi, Alakh	SET	300

		Azadi Ki Drama III Sem Bcom		
2018	Dr. Sharmila Biswas	A Drama Workshop in Hindi, Alakh Azadi Ki Drama III Sem Bcom	SET	300
2018	Pavithra Kumari B P	Teaching English at UG level, Jain College	SET	200
2018	Rajashri Padaki	National Conference, Oxford College of Science, Bengaluru, Electronics Future India Science and Technology	SET	1600

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One day Workshop on Revised Accreditation Framework, Dr Rama K Adviser NAAC and Dr Ganesh Hegde Deputy Adviser NAAC,	One day Workshop on Revised Accreditation Framework, Dr Rama K Adviser NAAC and Dr Ganesh Hegde Deputy Adviser NAAC,	06/10/2018	06/10/2018	85	3

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Personality enrichment prg. For	5	09/08/2018	09/08/2018	6

students.Touch stone foundation ISKON Temple.				
One Day FDP on art writing Publishing Research Articles.SIR M V I T College, Dept. of Management Studies	4	22/09/2018	22/09/2018	6
One Day FDP on art writing Publishing Research Articles.	6	25/09/2018	25/09/2018	6
Kannada Nadu Nudi Seve Sallisuvudu, Karyakari Samithi Sabhe,	2	27/09/2018	27/09/2018	6
FDP, Spurthi College of Science Mgt studies, Beula Johnson Resource Person	2	13/10/2018	13/10/2018	6
BCU meet 2018 for men and women, Our cirector, Sudhir Aparna, Sports Dept	2	22/10/2018	23/10/2018	6
V Sem BCA Intercollege porject competition, Netra Mirji, Comp. Sc	1	23/10/2018	23/10/2018	6

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Insurance, PF, Single Child Education, Gratuity, Maternity	Insurance, PF, Single Child Education, Gratuity, Maternity	Group Insurance, Heath Care

Leave, Sick Leave

Leave, Sick Leave

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, Both Internal and External Audit Once in every quarterly and Audited regularly by professional auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SET	500000	Conference

6.4.3 – Total corpus fund generated

73126764

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SET Audit	Yes	Auditors
Administrative	Yes	SET Audit	Yes	Auditors

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have Open Day programme in which an inter action with parent and teachers with regard to the Progress of students and also Answer scripts are viewed by parents. Parent teacher meetings are conducted every semester, Parents' Relation Centre. Class teachers and mentors keep constant track of absentees and their attendance to identify possible dropouts and find out the reasons for irregularity. The possible reasons for a student to drop out of academic careers are: marriage, parents' Newsletters of various departments provide platforms for students, parents and faculty to interact with one another as well as share views, news and developments transfer, jobs, or ill health. These factors are beyond the control of the college administration. However, in parent teacher meetings, parents are counseled against discontinuing their wards Parents offer their suggestions when parent - teachers meetings are called.

6.5.3 – Development programmes for support staff (at least three)

Internal Training (Peer to peer), Training within Sister Concerns (College to college), As and when Up gradation happens with regard to Tally or Library Softwares professional take the training platform.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Salary Hike has been considered and Salary was revised. Allowance with regard to Research was sanctioned. Initiative were taken for ISSN and UGC publications.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Revised Accreditation Framework	06/10/2018	06/10/2018	06/10/2018	250
2018	International Conference	13/04/2018	13/04/2018	13/04/2018	250

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
MCom	23/02/2018	23/02/2018	51	41

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Implementation of LED bulbs at the campus, Eco watch activities initiation at the campus and surrounding areas, Green environment initiation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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community

No Data Entered/Not Applicable !!!

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title

Date of publication

Follow up(max 100 words)

No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plastic Free Campus	01/01/2018	31/12/2018	2758
Green Maintenance	01/01/2018	31/12/2018	2758
Yoga	21/06/2018	21/06/2018	250

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Go green initiative, Eco friendly products usage, Plastic Free Campus, more tree plantation, Green Maintenance...

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institution has been conducting International Conference every year with the perspective to Update with growing trends in all areas. Institution has a unique practice of posture presentation where students present a theme with all relevant information in the form of Posture.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sfgc.ac.in/poster-presentation.shtml>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Collaboration of the college with IIT Bombay.

Provide the weblink of the institution

<https://www.sfgc.ac.in/latest-news.php>

8.Future Plans of Actions for Next Academic Year

Adoption / implementation of energy saving projects. Introduction of BBA course with Aviation as a value added program. Introduction of ESDM program for science students for better employment. Digital literacy for rural folks.